



Learning Paths

Infor CloudSuite Business
Infor CloudSuite Industrial
Infor SyteLine v9

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Getting Your Training Program Started

Follow these steps

Whether you're planning training for one person or a whole team, you need to:

1. Identify a **learning path** for each user
2. Enter that learning path into your implementation, upgrade, or training **project plan** and verify its feasibility
3. Create an install of the **Demo DB** so each student can perform the class exercises (this is a database that ships with the product; all of the exercises in our instructor-led and self-directed courses are designed to be used with that database)
4. Give your users an **easy way to access** the courses and materials on their learning paths. We recommend you use this document.
5. Have your users start by watching the **How to Use This Site video** at <http://learn.infor.com/cloudsuiteindustrial> or <http://learn.infor.com/cloudsuitebusiness> and reading the material in *Before You Start Taking Courses on Your Path*
6. Next, have them take one of the options for the **Navigating the User Interface course**. They must take this course before they take any other course, including the Foundation 101 course.
7. Support and track the progress of your users as they finish the rest of their paths

Creating learning paths

A learning path tells the user which courses to take and in which order. To identify paths for your users:

1. For each user, select one of the generic, function-based paths found in this document
2. Identify if there are gaps between the learning path selected and full set of features you'll be using for that function
3. If there are gaps, personalize the path using these learning path tables as guides:
 - CloudSuite Business Course List
 - CloudSuite Industrial Course List (those on SyteLine v9 should use this list)

If you're an education administrator, please read all of the material in the [Before You Start Taking the Courses on Your Path](#) section prior to assigning learning paths.

Happy learning ☺

Creating Learning Paths

Step 1: Select a Function-based Path

1. **Select the generic, function-based path** that most closely matches your responsibilities.
2. **Take the courses in the order shown**, starting with the Foundation. Click on the titles to go to the *Course Details* section of this document where you'll find links to the materials.
3. **Talk to your project manager** to see if you need to expand or personalize your path.

| | | |
|--|---|---|
| <p>Foundation (all roles start here)</p> <ol style="list-style-type: none"> 1. Before You Start Taking the Courses on Your Path (read all this material) 2. User Interface 3. Foundation 101 (required for project team members and super users; optional for everyone else) <p>Accounts Receivable</p> <ol style="list-style-type: none"> 1. Foundation courses 2. Using Accounts Receivable <p>Accounts Payable</p> <ol style="list-style-type: none"> 1. Foundation courses 2. Using Accounts Payable <p>Customer Service</p> <ol style="list-style-type: none"> 1. Foundation courses 2. Using Customer Service\Order Entry | <p>Engineering</p> <ol style="list-style-type: none"> 1. Foundation courses 2. Managing Inventory 3. Using Bills of Material & Engineering Change Notices (BOM/ECN) <p>Financial Control</p> <ol style="list-style-type: none"> 1. Foundation courses 2. Managing the General Ledger 3. Using the Excel Financial Reporting Toolset 4. Managing Inventory 5. Purchasing 6. Using Bills of Material & Engineering Change Notices (BOM/ECN) 7. Using Job Orders 8. Costing <p>IT</p> <ol style="list-style-type: none"> 1. Foundation courses 2. Systems Administration Introduction 3. Personalizing Forms 4. SQL Server Reporting Services (SSRS) | <p>Planning & Scheduling</p> <ol style="list-style-type: none"> 1. Foundation courses 2. Managing Inventory 3. Using Bills of Material & Engineering Change Notices (BOM/ECN) 4. Using Job Orders 5. Using Customer Service\Order Entry 6. Using Advanced Planning & Scheduling (APS) <p>Procurement</p> <ol style="list-style-type: none"> 1. Foundation courses 2. Purchasing <p>Production</p> <ol style="list-style-type: none"> 1. Foundation courses 2. Managing Inventory 3. Using Bills of Material & Engineering Change Notices (BOM/ECN) 4. Using Job Orders |
|--|---|---|

Step 2: Personalize Your Path

If you need to expand or change a function-based path to meet your needs, or if you need to create a completely new path, work through the steps below **with your project manager**. When it's time to start learning, you will find links to the courses and materials in the *Course Details* section of this document.

1. Start with the Foundation

Select the correct course list below—Infor CloudSuite Business or Infor CloudSuite Industrial--to work with. If you're using SyteLine v9, select the CloudSuite Industrial list.

Include all courses in Step 1; these are the pre-requisites to ALL of the other courses.

2. Continue with the Fundamentals

Include the courses you and your project manager identify you need in Step 2. Be aware that some courses have pre-requisites. Any course that's indented means that the parent course is a pre-requisite. For example, you need to take *Managing the General Ledger* before taking *Understanding Multi-Currency*.

3. Finish with Advanced Topics

Add the courses you and your project manager identify you need in Step 3. These are courses for topics that are advanced or used only in special circumstances. Some of these courses have multiple pre-requisites from different topic categories. We've listed the pre-requisites below each course with a checkmark ✓.

CloudSuite Business Course List

| Category | Step 1 | Step 2 | Step 3 |
|-----------------------------|---|---|---|
| Orientation | <ul style="list-style-type: none"> Before You Start Taking the Courses on Your Path (.5h) | | |
| Foundation | <ul style="list-style-type: none"> User Interface (4h) <ul style="list-style-type: none"> CloudSuite Business: Foundation 101 (8h) | | <ul style="list-style-type: none"> Multi-site Foundation (16h) <ul style="list-style-type: none"> ✓ Purchasing ✓ Customer Service/Order Entry ✓ General Ledger |
| Engineering | | <ul style="list-style-type: none"> Using Bills of Material & Engineering Change Notices (BOM/ECN) (8h) | <ul style="list-style-type: none"> Estimating (8h) |

| Category | Step 1 | Step 2 | Step 3 |
|--|--------|--|--|
| Financial Management | | <ul style="list-style-type: none"> • Managing the General Ledger (8h) <ul style="list-style-type: none"> ○ SyteLine: Using the Excel Financial Reporting Toolset (4h) ○ SyteLine: Understanding Multi-Currency (8h) • Using Accounts Payable (8h) • Using Accounts Receivable (8h) • Managing Fixed Assets (4h) | <ul style="list-style-type: none"> • Costing (16h) <ul style="list-style-type: none"> ✓ Purchasing ✓ General Ledger ✓ Job Shop Manufacturing • Understanding the Credit Card Interface (4h) <ul style="list-style-type: none"> ✓ Accounts Receivable • Navigating the Tax Interface (4h) <ul style="list-style-type: none"> ✓ Tax topic in Advanced Order Entry |
| Human Capital Management | | <ul style="list-style-type: none"> • Managing Payroll (4h) • Using Human Resources (4h) | |
| Performance Management | | <ul style="list-style-type: none"> • Using the Workbench Suite (8h) | <ul style="list-style-type: none"> • Configuring BI (8h) |
| Production Management | | <ul style="list-style-type: none"> • Doc-Trak (4h) • Job Shop Manufacturing (8h) | <ul style="list-style-type: none"> • Managing Projects (8h) <ul style="list-style-type: none"> ✓ General Ledger ✓ Accounts Payable ✓ Accounts Receivable |
| Sales & Order Management | | <ul style="list-style-type: none"> • Using Customer Service/Order Entry (8h) <ul style="list-style-type: none"> ○ SyteLine: Using Customer Relationship Management (4h) ○ SyteLine: Using Advanced Order Entry (16h) ○ SyteLine: Managing Return Material Authorizations (8h) | <ul style="list-style-type: none"> • Portals – Customer (8h) <ul style="list-style-type: none"> ✓ SyteLine: Infor Portal Foundation (2h) • Portals – Reseller (8h) <ul style="list-style-type: none"> ✓ SyteLine: Infor Portal Foundation (2h) |
| Service Management | | <ul style="list-style-type: none"> • Using Advanced Plant Maintenance (8h) • Using SyteLine Service (8h) | |
| Supply Chain Management | | <ul style="list-style-type: none"> • Managing Inventory (16h) • Purchasing (8h) <ul style="list-style-type: none"> ○ SyteLine: Using Request for Quote (4h) | <ul style="list-style-type: none"> • Portals – Vendor (8h) <ul style="list-style-type: none"> ✓ SyteLine: Infor Portal Foundation (2h) |
| Technology | | <ul style="list-style-type: none"> • Systems Administration Introduction (8h) • Personalizing Forms (8h) | <ul style="list-style-type: none"> • Infor Portal Foundation (2h) • Using the Application Event System (16h) • Mobile (4h) |

CloudSuite Industrial Course List

| Category | Step 1 | Step 2 | Step 3 |
|--|---|--|--|
| Orientation | <ul style="list-style-type: none"> • Before You Start Taking the Courses on Your Path (.5h) | | |
| Foundation | <ul style="list-style-type: none"> • User Interface (4h) <ul style="list-style-type: none"> ○ SyteLine: Foundation 101 (16h) | | <ul style="list-style-type: none"> • Multi-site Foundation (16h) <ul style="list-style-type: none"> ○ Purchasing ○ Customer Service/Order Entry ○ General Ledger |
| Engineering | | <ul style="list-style-type: none"> • Using Bills of Material & Engineering Change Notices (BOM/ECN) (8h) | <ul style="list-style-type: none"> • Estimating (8h) • FasView (4h) • Using Features & Options Product Configurator (8h) |
| Financial Management | | <ul style="list-style-type: none"> • Managing the General Ledger (8h) <ul style="list-style-type: none"> ○ Using the Excel Financial Reporting Toolset (4h) ○ Understanding Multi-Currency (8h) • Using Accounts Payable (8h) • Using Accounts Receivable (8h) • Managing Fixed Assets (4h) | <ul style="list-style-type: none"> • Costing (16h) <ul style="list-style-type: none"> ○ Purchasing ○ General Ledger ○ Job Shop Manufacturing • Understanding the Credit Card Interface (4h) <ul style="list-style-type: none"> ○ Accounts Receivable • Navigating the Tax Interface (4h) <ul style="list-style-type: none"> ○ Tax topic in Advanced Order Entry |
| Human Capital Management | | <ul style="list-style-type: none"> • Managing Payroll (4h) • Using Human Resources (4h) | <ul style="list-style-type: none"> • Payroll Interface (4h) |
| Industry Packs | | | <ul style="list-style-type: none"> • Process Manufacturing (1h) <p>Talk to your implementation consultant for details about other specific industry packs</p> |
| Performance Management | | <ul style="list-style-type: none"> • Using the Workbench Suite (8h) | <ul style="list-style-type: none"> • Configuring BI (8h) |

| Category | Step 1 | Step 2 | Step 3 |
|--|--------|--|---|
| Production Management | | <ul style="list-style-type: none"> • Job Shop Manufacturing (8h) • Repetitive Manufacturing (8h) • Using Factory Track - Shop Floor (8h) • Using Factory Track - Time Track (8h) • Using Factory Track - Warehouse Mobility (8h) • Doc-Trak (4h) • Shop-Trak (8h) | <ul style="list-style-type: none"> • Managing Projects (8h) <ul style="list-style-type: none"> ✓ General Ledger ✓ Accounts Payable ✓ Accounts Receivable • Using Advanced Planning & Scheduling (APS) (8h) <ul style="list-style-type: none"> ✓ Job Shop or Repetitive Mfg ✓ Customer Order Entry • Using the Scheduler (8h) <ul style="list-style-type: none"> ✓ Job Shop or Repetitive Mfg • Material Requirements Planning (8h) • Using Co-products and By-products (8h) <ul style="list-style-type: none"> ✓ Job Shop Mfg • EDI (8h) • Advanced Forecasting (8h) • SytePlan (8h) |
| Quality Management | | | <ul style="list-style-type: none"> • Using Quality Control Solution (QCS) – Supplier (8h) <ul style="list-style-type: none"> ✓ Purchasing • Using Quality Control Solution (QCS) - In Process (8h) <ul style="list-style-type: none"> ✓ Job Shop Manufacturing • Using Quality Control Solution (QCS) – Customer (8h) <ul style="list-style-type: none"> ✓ Customer Service\Order Entry ✓ Return Material Authorizations • Using Quality Control Solution (QCS) – Enterprise (8h) |
| Sales & Order Management | | <ul style="list-style-type: none"> • Using Customer Service/Order Entry (8h) <ul style="list-style-type: none"> ○ Using Customer Relationship Management (4h) ○ Using Advanced Order Entry (16h) ○ Managing Return Material Authorizations (8h) | <ul style="list-style-type: none"> • Portals – Customer (8h) <ul style="list-style-type: none"> ✓ Infor Portal Foundation (2h) • Portals – Reseller (8h) <ul style="list-style-type: none"> ✓ Infor Portal Foundation (2h) |
| Service Management | | <ul style="list-style-type: none"> • Using Advanced Plant Maintenance (8h) • Using SyteLine Service (8h) | <ul style="list-style-type: none"> • Remote Service Manager |

| Category | Step 1 | Step 2 | Step 3 |
|---|--------|---|--|
| Supply Chain Management | | <ul style="list-style-type: none"> • Managing Inventory (16h) • Purchasing (8h) <ul style="list-style-type: none"> ◦ Using Request for Quote (4h) | <ul style="list-style-type: none"> • Portals – Vendor (8h) <ul style="list-style-type: none"> ✓ Infor Portal Foundation (2h) |
| Technology | | <ul style="list-style-type: none"> • Systems Administration Introduction (8h) • Personalizing Forms (8h) • SQL Server Reporting Services (16h) | <ul style="list-style-type: none"> • Using the Application Event System (16h) • Using Mongoose to Extend the Application (16h) <ul style="list-style-type: none"> ✓ Personalizing Forms • Mobile (4h) • Bartender (4h) • Infor Portal Foundation (2h) |
| Country Packs | | | <ul style="list-style-type: none"> • Talk to your implementation consultant for details about your specific country |

Before You Start Taking the Courses on Your Path

Course Options

When it's time to take a course, go to the *Course Details* portion of this document. You may have up to three types of courses to choose from as shown below.

| Method | Included in training subscription? | All courses available via this method? |
|----------------------------------|------------------------------------|--|
| On-site, Instructor-led Training | No | Yes |
| Public, instructor-led Training | Yes | No |
| Self-paced Video Course | Yes | No |

Notice, we said that you “may” have up to three types to choose from.

- **All** of the topics can be learned via on-site, private events. Some of these are formal courses, and some are informal workshops.
- **Many, but not all** of the topics can be learned using courses and materials found in the Info Campus SyteLine, CloudSuite Industrial, or CloudSuite Business education subscription

Why aren't some courses taught as public, instructor-led or self-paced courses? The answer is that some courses don't have a high enough demand to merit a public event or because they involve more complex topics that are best taught on-site.

The Education Footprint found on the [training library site](#) provides a quick summary view of which courses can be learned via the education subscription and which must be learned via a private, on-site event.

If you need an on-site course, contact your Infor account manager to request an event. Please note that the cost of these on-site, private events are **not** covered by the SyteLine, CloudSuite Business, or CloudSuite Industrial education subscriptions.

Subscription Courses and Materials

The training subscription includes:

- Training guides for formal courses
- *Self-paced videos*
- Virtual, public instructor-led courses

The subscription provides self-paced or instructor-led courses for many, but not all, of the formal courses. For some topics, the subscription provides *Self-paced videos*. For others, it provides instructor-led courses, most of which are taught over the internet. For others, it provides both videos and instructor-led courses.

When a topic has both instructor-led and self-paced video course options, you do **not** need to take both. Both types of courses use the same training guide and cover the **exact** same material. If you decide to use the self-paced courses, please note:

- The videos match up with the **sections or lessons** on the Training guide
- The video **descriptions** refer to the topics in the section that are covered in the video

Whatever option you select, you will need a login to the Demo database to do the exercises in the class.

Hands-on Exercises and the Demo Database

You will learn and retain significantly more if you perform the exercises that are included in the formal courses. All of the exercises in these courses are designed to be performed in the SyteLine\CloudSuite Demo database (sometimes called the “bicycle” database) that comes with the product. Before taking a course, please ask your system administrator to give you a login to a fresh instance of the SyteLine\CloudSuite Demo database so you can do the hands-on work.

Your Login to Infor Campus

All of the links found in the *Course Details* point to courses or materials on Infor Campus. You will need a login to take the courses. If you don’t have a login to Campus, go to education.infor.com and click the “New User?” link to request one.

Course Material Versions

When you begin to work through your learning path, you will see that some of the courses only have SyteLine version 8 materials at this time. While the user interface is slightly different between version 8 and version 9 and the CloudSuites, **97% of the concepts, processes, and procedures are the same**. Use the v8 materials to learn the topic. We are developing new materials for some courses; see the *Education Footprint* on the [training library site](#) for more information.

Education Administration

If you would like to modify this document, please contact Infor Education, and we will provide you the source Word file.

Your users should use this document as the primary method to find and access courses on Infor Campus. However, you will want to know about the information below to help them better. But remember that they will experience less confusion if they simply use the links in this document.

| Type | Course Name | Description |
|-------|--|---|
| Video | Infor: Infor Campus SyteLine Subscription Overview | A video overview of the SyteLine subscription and how to best use it. |
| Video | Infor: Registering for Courses on Infor Campus | Registering for eLearning and Instructor-Led courses on Infor Campus |

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New Features

v9.00.30

Self-paced videos

| Type | Course Name | Description |
|-------|--|--|
| Video | CloudSuite Business / CloudSuite Industrial: v9 New Features Overview - eLearning (v9.00.30) | An overview of the new v9.00.30 enhancements for APS, Costing, Pricing, Finance, Multi-site, and other miscellaneous features. |

Country Packs

Country Packs

Public instructor-led training

At the current time, Country Packs are taught only on an on-site, private basis. See the section on Learning Options in this guide to find out how to request an event.

Engineering

CADLink

Estimated time required: 8 hours

Public instructor-led training

At the current time, this course is taught only on an on-site, private basis. See the section on Learning Options in this guide to find out how to request an event.

FasView

Estimated time required: 4 hours

Public instructor-led training

At the current time, this course is taught only on an on-site, private basis. See the section on Learning Options in this guide to find out how to request an event.

Using Bills of Material and Engineering Change Notices

Estimated time required: 8 hours

Training guides:

- Used in the ILT: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Using Bills of Materials and Engineering Change Notices \(BOM/ECN\) \(v9.00.30\)](#)
- Used in the self-paced video course: [CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Training Guide - Using Bills of Materials and Engineering Change Notices \(BOMs/ECNs\)](#)

Take either:

- A public ILT course
- The self-paced video course
- A private on-site workshop

Public instructor-led training

| Type | Course Name | Description |
|----------------|--|--|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Using Bills of Materials and Engineering Change Notices (BOM/ECN) (v9.00.30) | This course covers the creation and management of bill of materials (BOMs) in the system, including the item records, routing, resources, and materials that make up the BOM. It also includes instruction on the use of Engineering Change Notices (ECNs) to manage item revisions. |

Self-paced videos

| Type | Course Name | Description |
|-------|--|--|
| Video | CloudSuite Business / CloudSuite Industrial: v9 Using Bills of Materials and Engineering Change Notices (BOM/ECN) - eLearning (v9.00.xx) | This course covers the creation and management of bill of materials (BOMs) in the system, including the item records, routing, resources, and materials that make up the BOM. It also includes instruction on the use of Engineering Change Notices (ECNs) to manage item revisions. |

Using Estimates

Estimated time required: 8 hours

Training guides:

- Used in the ILT: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Using Estimates \(v9.00.30\)](#)
- Used in the self-paced video course: [SyteLine: Training Guide - Estimating v8.03](#)

Take either:

- A public ILT course
- A private on-site workshop
- The self-paced video course

The self-paced course is for v8, but the material applies to v9 and the CloudSuites. Read the product release notes to find out what's new on the later version.

Public instructor-led training

| Type | Title | Description |
|----------------|--|---|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Using Estimates (v9.00.30) | Estimate orders, estimate job orders, calculating profit margins, creating quotes, converting to customer orders and job orders, basic configuration. |

Self-paced videos

| Type | Title | Description |
|-------|--|---|
| Video | CloudSuite Business / CloudSuite Industrial: v9 Using Estimates - eLearning (v9.00.xx) | Estimate orders, estimate job orders, calculating profit margins, creating quotes, converting to customer orders and job orders, basic configuration. |

Using the Features and Options Product Configurator

Estimated time required: 8 hours

Training guide: [SyteLine: Training Guide - Features and Options v9](#)

Public instructor-led training

At the current time, this course is taught only on an on-site, private basis. See the section on Learning Options in this guide to find out how to request an event.

Financial Management

Costing Foundation

Estimated time required: 16 hours

Training guides:

- Used in the ILT: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Costing Foundation \(v9.00.30\)](#)
- Used in the self-paced video course: [SyteLine: Training Guide - Costing v8.03](#)

Take either:

- A public ILT course
- A private on-site workshop
- The self-paced video series

The self-paced course is for v8, but the material applies to v9 and the CloudSuites. Read the product release notes to find out what's new in the later version.

Public instructor-led training

| Type | Title | Description |
|----------------|---|--|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Costing Foundation (v9.00.30) | This course introduces the components, requirements, and procedures to manage Costing in the application. Topics include how different costing methods – Standard and Actual, Average, Last in first out (LIFO), First in first out (FIFO), and Specific are used when the system creates inventory transactions. This course also covers maintenance requirements of a standard costing system, how to research costing information, all the various costing transactions that the system processes create, and cost flows from inventory setup. Costing reports and how these reports can be used in day-to-day business processes is also included. |

Self-paced videos

Start with the first video and work your way down to the bottom of the list.

| Type | Title | Description |
|-------|---|--|
| Video | CloudSuite Business / CloudSuite Industrial: v9 Costing Foundation - eLearning (v9.00.xx) | This course introduces the components, requirements, and procedures to manage Costing in the application. Topics include how different costing methods – Standard and Actual, Average, Last in first out (LIFO), First in first out (FIFO), and Specific are used when the system creates inventory transactions. This course also covers maintenance requirements of a standard costing system, how to research costing information, all the various costing transactions that the system processes create, and cost flows from inventory setup. Costing reports and how these reports can be used in day-to-day business processes is also included. |
| Video | SyteLine: Costing v8 - Sec00: Preface Part 01 | What you need to start the class |
| Video | SyteLine: Costing v8 - Sec00: Preface Part 02 | v8.03 Update -- Class changes and additions for version 8.03 (make sure you download the v8.03 training guide to see the new material) |
| Video | SyteLine: Costing v8 - Sec01: Item and Inventory Account Setup Part 01 | Introduction |
| Video | SyteLine: Costing v8 - Sec01: Item and Inventory Account Setup Part 02 | How to set an item's cost type and method |
| Video | SyteLine: Costing v8 - Sec01: Item and Inventory Account Setup Part 03 | How to set up accounts used in inventory transactions |
| Video | SyteLine: Costing v8 - Sec01: Item and Inventory Account Setup Part 04 | Journal transaction report |
| Video | SyteLine: Costing v8 - Sec01: Item and Inventory Account Setup Part 05 | Material transaction report |
| Video | SyteLine: Costing v8 - Sec01: Item and Inventory Account Setup Part 06 | Item costing report Wrap up |
| Video | SyteLine: Costing v8 - Sec02: How the Cost Methods Work Part 01 | Introduction |
| Video | SyteLine: Costing v8 - Sec02: How the Cost Methods Work Part 02 | Average cost method |
| Video | SyteLine: Costing v8 - Sec02: How the Cost Methods Work Part 03 | Exercise: get ready |

| Type | Title | Description |
|-------|---|--|
| Video | SyteLine: Costing v8 - Sec02: How the Cost Methods Work Part 04 | Exercise: average cost method - standard cost |
| Video | SyteLine: Costing v8 - Sec02: How the Cost Methods Work Part 05 | Exercise: average cost method - actual cost |
| Video | SyteLine: Costing v8 - Sec02: How the Cost Methods Work Part 06 | LIFO/FIFO cost method |
| Video | SyteLine: Costing v8 - Sec02: How the Cost Methods Work Part 07 | Exercise: LIFO/FIFO cost method - standard cost |
| Video | SyteLine: Costing v8 - Sec02: How the Cost Methods Work Part 08 | Exercise: LIFO/FIFO cost method - actual cost |
| Video | SyteLine: Costing v8 - Sec02: How the Cost Methods Work Part 09 | Specific cost method |
| Video | SyteLine: Costing v8 - Sec02: How the Cost Methods Work Part 10 | Exercise: specific cost method - standard cost |
| Video | SyteLine: Costing v8 - Sec02: How the Cost Methods Work Part 11 | Exercise: specific cost method - actual cost |
| Video | SyteLine: Costing v8 - Sec02: How the Cost Methods Work Part 12 | Standard cost method |
| Video | SyteLine: Costing v8 - Sec02: How the Cost Methods Work Part 13 | Exercise: standard cost method |
| Video | SyteLine: Costing v8 - Sec02: How the Cost Methods Work Part 14 | Wrap up |
| Video | SyteLine: Costing v8 - Sec03: Purchasing Master Files and Reports Part 01 | Introduction to costing for purchased items How does the purchased unit cost get updated? |
| Video | SyteLine: Costing v8 - Sec03: Purchasing Master Files and Reports Part 02 | What is the cost flow of purchased items? |
| Video | SyteLine: Costing v8 - Sec03: Purchasing Master Files and Reports Part 03 | How to set up the default accounts for receiving and vouchering What is the vouchers payable report? What is the purchase order variance report? |

| Type | Title | Description |
|-------|---|--|
| Video | SyteLine: Costing v8 - Sec03: Purchasing Master Files and Reports Part 04 | What is the material transactions report? |
| Video | SyteLine: Costing v8 - Sec03: Purchasing Master Files and Reports Part 05 | Exercise: identify source of variance Wrap up |
| Video | SyteLine: Costing v8 - Sec04: Purchasing Costing Part 01 | About the exercises in this section Purchase orders Exercise: create and update PO line cost |
| Video | SyteLine: Costing v8 - Sec04: Purchasing Costing Part 02 | Purchase order receiving Exercise: prepare journal |
| Video | SyteLine: Costing v8 - Sec04: Purchasing Costing Part 03 | Exercise: PO receiving - standard cost |
| Video | SyteLine: Costing v8 - Sec04: Purchasing Costing Part 04 | Exercise: PO receiving - actual cost |
| Video | SyteLine: Costing v8 - Sec04: Purchasing Costing Part 05 | Purchase order vouchering Exercise: purchase order vouchering - standard cost |
| Video | SyteLine: Costing v8 - Sec04: Purchasing Costing Part 06 | Exercise: purchase order vouchering - actual cost |
| Video | SyteLine: Costing v8 - Sec04: Purchasing Costing Part 07 | Wrap up |
| Video | SyteLine: Costing v8 - Sec04: Purchasing Costing Part 08 | v8.03 Update -- Purchase Overhead |
| Video | SyteLine: Costing v8 - Sec05: Manufactured Costs - Direct Costs Part 01 | Introduction to costing for manufactured items Where do I see the current unit cost? |
| Video | SyteLine: Costing v8 - Sec05: Manufactured Costs - Direct Costs Part 02 | Where do I find the fields used in the costing formulas? |
| Video | SyteLine: Costing v8 - Sec05: Manufactured Costs - Direct Costs Part 03 | How to update the current manufactured unit cost |
| Video | SyteLine: Costing v8 - Sec05: Manufactured Costs - Direct Costs Part 04 | Exercise: current BOM cost roll-up |

| Type | Title | Description |
|-------|---|--|
| Video | SyteLine: Costing v8 - Sec05: Manufactured Costs - Direct Costs Part 05 | How to calculate direct material costs Exercise: calculate direct material costs |
| Video | SyteLine: Costing v8 - Sec05: Manufactured Costs - Direct Costs Part 06 | How to calculate direct labor costs How to update cost rates on the operation form Exercise: calculate direct labor costs |
| Video | SyteLine: Costing v8 - Sec05: Manufactured Costs - Direct Costs Part 07 | How to calculate outside processing costs wrap up |
| Video | SyteLine: Costing v8 - Sec06: Manufactured Costs - Overhead Part 01 | Introduction to overhead cost |
| Video | SyteLine: Costing v8 - Sec06: Manufactured Costs - Overhead Part 02 | How to turn on overhead application on a work center Exercise: turn on overhead application |
| Video | SyteLine: Costing v8 - Sec06: Manufactured Costs - Overhead Part 03 | How to calculate labor overhead costs Exercise: calculate labor overhead costs |
| Video | SyteLine: Costing v8 - Sec06: Manufactured Costs - Overhead Part 04 | How to calculate machine overhead costs Exercise: calculate machine overhead costs |
| Video | SyteLine: Costing v8 - Sec06: Manufactured Costs - Overhead Part 05 | How to calculate material overhead Exercise: calculate material overhead |
| Video | SyteLine: Costing v8 - Sec06: Manufactured Costs - Overhead Part 06 | Exercise: calculate total overhead cost |
| Video | SyteLine: Costing v8 - Sec07: Manufactured Costs - Views Part 01 | What are accumulated and assembly costs? Indented current BOM report |
| Video | SyteLine: Costing v8 - Sec07: Manufactured Costs - Views Part 02 | Exercise: calculate accumulated and assembly costs |
| Video | SyteLine: Costing v8 - Sec07: Manufactured Costs - Views Part 03 | Exercise: calculate accumulated and assembly costs 2 (optional) |
| Video | SyteLine: Costing v8 - Sec07: Manufactured Costs - Views Part 04 | Wrap up |
| Video | SyteLine: Costing v8 - Sec08: Manufactured Standard Unit Cost Part 01 | Note about the exercises Where does standard unit cost come from? How to view standard costs How to compare current and standard costs How to calculate manufactured standard cost |

| Type | Title | Description |
|-------|--|---|
| Video | SyteLine: Costing v8 - Sec08: Manufactured Standard Unit Cost Part 02 | Exercise: identify cause of difference between standard and current cost |
| Video | SyteLine: Costing v8 - Sec08: Manufactured Standard Unit Cost Part 03 | Exercise: calculate standard unit cost (optional) |
| Video | SyteLine: Costing v8 - Sec08: Manufactured Standard Unit Cost Part 04 | Wrap up |
| Video | SyteLine: Costing v8 - Sec09: Job Order Costing - Master Files Part 01 | Note on the exercises Introduction |
| Video | SyteLine: Costing v8 - Sec09: Job Order Costing - Master Files Part 02 | How to define accounts used to capture job costs |
| Video | SyteLine: Costing v8 - Sec09: Job Order Costing - Master Files Part 03 | Calculate variances against How to define accounts used for standard cost variances |
| Video | SyteLine: Costing v8 - Sec09: Job Order Costing - Master Files Part 04 | Employees Shift codes |
| Video | SyteLine: Costing v8 - Sec09: Job Order Costing - Master Files Part 05 | Exercise: set parameters |
| Video | SyteLine: Costing v8 - Sec09: Job Order Costing - Master Files Part 06 | Job exceptions report |
| Video | SyteLine: Costing v8 - Sec09: Job Order Costing - Master Files Part 07 | WIP valuation report |
| Video | SyteLine: Costing v8 - Sec09: Job Order Costing - Master Files Part 08 | Job cost detail breakout report |
| Video | SyteLine: Costing v8 - Sec09: Job Order Costing - Master Files Part 09 | Material transactions report Job shop manufacturing cost reports |
| Video | SyteLine: Costing v8 - Sec10: Job Order Costing - Accumulating Costs Part 01 | Job Orders |
| Video | SyteLine: Costing v8 - Sec10: Job Order Costing - Accumulating Costs Part 02 | Job Materials |

| Type | Title | Description |
|-------|--|--|
| Video | SyteLine: Costing v8 - Sec10: Job Order Costing - Accumulating Costs Part 03 | Exercise: prepare for exercise |
| Video | SyteLine: Costing v8 - Sec10: Job Order Costing - Accumulating Costs Part 04 | Exercise: view and update costs |
| Video | SyteLine: Costing v8 - Sec10: Job Order Costing - Accumulating Costs Part 05 | Job order material issuing Exercise: issue materials - standard cost |
| Video | SyteLine: Costing v8 - Sec10: Job Order Costing - Accumulating Costs Part 06 | Exercise: issue materials - actual cost |
| Video | SyteLine: Costing v8 - Sec10: Job Order Costing - Accumulating Costs Part 07 | Job operations |
| Video | SyteLine: Costing v8 - Sec10: Job Order Costing - Accumulating Costs Part 08 | Unposted job transactions Post job transactions Exercise: post labor and pieces complete - standard cost |
| Video | SyteLine: Costing v8 - Sec10: Job Order Costing - Accumulating Costs Part 09 | Exercise: post labor and pieces complete - actual cost |
| Video | SyteLine: Costing v8 - Sec11: Job Order Costing - Moving to Stock Part 01 | Cost based on complete operations or jobs Job order production receipt |
| Video | SyteLine: Costing v8 - Sec11: Job Order Costing - Moving to Stock Part 02 | Exercise: purge journal |
| Video | SyteLine: Costing v8 - Sec11: Job Order Costing - Moving to Stock Part 03 | Exercise: move finished goods to inventory - standard cost |
| Video | SyteLine: Costing v8 - Sec11: Job Order Costing - Moving to Stock Part 04 | Exercise: move finished goods to inventory - actual cost |
| Video | SyteLine: Costing v8 - Sec12: Job Order Costing - Closing the Job Part 01 | Job order closing |
| Video | SyteLine: Costing v8 - Sec12: Job Order Costing - Closing the Job Part 02 | Exercise: close job - standard cost |
| Video | SyteLine: Costing v8 - Sec12: Job Order Costing - Closing the Job Part 03 | Exercise: close job - actual cost |

| Type | Title | Description |
|-------|--|---|
| Video | SyteLine: Costing v8 - Sec12: Job Order Costing - Closing the Job Part 04 | Wrap up |
| Video | SyteLine: Costing v8 - Sec13: Process Costing - Master Files Part 01 | Introduction |
| Video | SyteLine: Costing v8 - Sec13: Process Costing - Master Files Part 02 | Work centers Product codes |
| Video | SyteLine: Costing v8 - Sec13: Process Costing - Master Files Part 03 | Production costs by work center report Work center transactions report Exercise: repetitive mfg cost reports |
| Video | SyteLine: Costing v8 - Sec13: Process Costing - Master Files Part 04 | Wrap up |
| Video | SyteLine: Costing v8 - Sec14: Process Costing - Accumulating Costs Part 01 | How to directly charge labor to the work center How to directly charge machine overhead to a work center |
| Video | SyteLine: Costing v8 - Sec14: Process Costing - Accumulating Costs Part 02 | Exercise: prepare for exercises |
| Video | SyteLine: Costing v8 - Sec14: Process Costing - Accumulating Costs Part 03 | Exercise: charge labor directly to a work center |
| Video | SyteLine: Costing v8 - Sec14: Process Costing - Accumulating Costs Part 04 | How to directly issue materials to a work center Exercise: issue materials directly to a work center |
| Video | SyteLine: Costing v8 - Sec14: Process Costing - Accumulating Costs Part 05 | Production schedules Production schedule items Production schedule release operations Production schedule release materials |
| Video | SyteLine: Costing v8 - Sec14: Process Costing - Accumulating Costs Part 06 | How to backflush costs and post pieces complete Exercise: post pieces complete |
| Video | SyteLine: Costing v8 - Sec14: Process Costing - Accumulating Costs Part 07 | How to mark pieces scrapped and move to scrap expense account Exercise: post pieces scrapped |
| Video | SyteLine: Costing v8 - Sec14: Process Costing - Accumulating Costs Part 08 | Wrap up |
| Video | SyteLine: Costing v8 - Sec15: Process Costing - Closing a Period Part 01 | Work centers End of period costing Exercise: close work center Wrap up |

| Type | Title | Description |
|-------|--|---|
| Video | SyteLine: Costing v8 - Sec16: Customer Order Costing Part 01 | Customer order master files Order cost report Exercise: Print Reports |
| Video | SyteLine: Costing v8 - Sec16: Customer Order Costing Part 02 | Customer order shipping Exercise: Customer order shipping - standard cost |
| Video | SyteLine: Costing v8 - Sec16: Customer Order Costing Part 03 | Exercise: Customer order shipping - actual cost |

Managing Fixed Assets

Estimated time required: 4 hours

Training guides:

- Used in the ILT: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Managing Fixed Assets \(v9.00.30\)](#)
- Used in the self-paced video course: [CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Training Guide - Managing Fixed Assets](#)

Take either:

- A public ILT course
- A private on-site workshop
- The self-paced video series

Public instructor-led training

Take either of the courses below.

| Type | Title | Description |
|----------------|--|--|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Managing Fixed Assets (v9.00.30) | This course covers fixed assets features including how to set up for fixed assets, add new fixed assets, track costs, calculate and post depreciation, transfer assets, dispose of assets, and generate fixed asset reports. |

Self-paced videos

| Type | Title | Description |
|-------|--|--|
| Video | CloudSuite Business / CloudSuite Industrial: v9 Managing Fixed Assets - eLearning (v9.00.xx) | This course covers fixed assets features including how to set up for fixed assets, add new fixed assets, track costs, calculate and post depreciation, transfer assets, dispose of assets, and generate fixed asset reports. |

Managing the General Ledger

Estimated time required: 8 hours

Training guides:

- Used in the ILT: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Managing the General Ledger \(v9.00.30\)](#)
- Used in the self-paced video course: [CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Training Guide - Managing the General Ledger](#)

Take either:

- A public ILT course
- A private on-site workshop
- The self-paced video course

Public instructor-led training

| Type | Title | Description |
|----------------|--|--|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Managing the General Ledger (v9.00.30) | Chart of accounts, journals, journal transactions, posting to the general ledger, journal and GL reporting, unit codes, multiple sets of books, basic configuration. |

Self-paced videos

| Type | Title | Description |
|-------|--|--|
| Video | CloudSuite Business / CloudSuite Industrial: v9 Managing the General Ledger - eLearning (v9.00.xx) | This course covers the charts of accounts, creating accounting periods, budgets, and user journals. Entering normal, reversing, and recurring journal entries, year-end processing procedures and printing financial statements are also covered. This course will also cover setting up multiple financial sets of books. |

Navigating the Tax Interface

Estimated time required: 4 hours

Training guides:

- Used in the ILT: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Navigating the User Interface \(v9.00.30\)](#)
- Used in the self-paced video course: [CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Training Guide - Navigating the User Interface](#)

Public instructor-led training

| Type | Title | Description |
|----------------|--|---|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Navigating the User Interface (v9.00.30) | Finding forms; finding, adding, and editing records; running reports, activities, utilities; moving data to and from Excel. |

Using Accounts Payable

Estimated time required: 8 hours

Training guides:

- Used in the ILT: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Using Accounts Payable \(v9.00.30\)](#)
- Used in the self-paced video course: [CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Training Guide - Using Accounts Payable](#)

Take either:

- A public ILT course
- A private on-site workshop
- The self-paced video course

Public instructor-led training

| Type | Title | Description |
|----------------|---|--|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Using Accounts Payable (v9.00.30) | Setting up accounts payable accounts and specifying accounts payable parameters, setting up vendors, creating and posting vouchers, generating and distributing payments, and printing, posting, and voiding checks. |

Self-paced videos

| Type | Title | Description |
|-------|---|--|
| Video | CloudSuite Business / CloudSuite Industrial: v9 Using Accounts Payable - eLearning (v9.00.xx) | Setting up accounts payable accounts and specifying accounts payable parameters, setting up vendors, creating and posting vouchers, generating and distributing payments, and printing, posting, and voiding checks. |

Using Accounts Receivable

Estimated time required: 8 hours

Training guides:

- Used in the ILT: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Using Accounts Receivable \(v9.00.30\)](#)
- Used in the self-paced video course: [CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Training Guide - Using Accounts Receivable](#)

Take either:

- A public ILT course
- A private on-site workshop
- The self-paced video course

Public instructor-led training

Take either of the courses below.

| Type | Title | Description |
|----------------|--|--|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Using Accounts Receivable (v9.00.30) | This course covers learning the basic accounts receivable tools to perform the tasks of creating customer records, creating, distributing, and posting invoices, credits, and payments, managing customer credit, and posting to bank reconciliations. Also covered are setting up various system parameters that support accounts receivable workflows. |

Self-paced videos

| Type | Title | Description |
|-------|--|--|
| Video | CloudSuite Business / CloudSuite Industrial: v9 Using Accounts Receivable - eLearning (v9.00.xx) | This course covers learning the basic accounts receivable tools to perform the tasks of creating customer records, creating, distributing, and posting invoices, credits, and payments, managing customer credit, and posting to bank reconciliations. Also covered are setting up various system parameters that support accounts receivable workflows. |

Using Multi-Currency

Estimated time required: 8 hours

Training guide: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Using Multi-Currency \(v9.00.30\)](#)

Take either:

- A public ILT course
- A private on-site workshop
- The self-paced video course

Public instructor-led training

| Type | Course Name | Description |
|----------------|---|---|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Using Multi-Currency (v9.00.30) | This course covers setting up files needed for multiple currencies, setting up and managing customer orders, and creating customer payments. In addition, the course explains how A/P and A/R are affected by multiple currencies and how reevaluations are performed in A/R. |

Self-paced videos

| Type | Title | Description |
|-------|---|---|
| Video | CloudSuite Business / CloudSuite Industrial: v9 Using Multi-Currency - eLearning (v9.00.xx) | This course covers setting up files needed for multiple currencies, setting up and managing customer orders, and creating customer payments. In addition, the course explains how A/P and A/R are affected by multiple currencies and how reevaluations are performed in A/R. |

Using the Credit Card Interface

Estimated time required: 4 hours

Training guide: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Using the Credit Card Interface \(v9.00.30\)](#)

Take either:

- A public ILT course
- A private on-site workshop

Public instructor-led training

| Type | Title | Description |
|----------------|--|---|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Using the Credit Card Interface (v9.00.30) | This course introduces the Credit Card Interface and describes how to pay a customer order with a credit card, pay an invoice with a credit card, pay a service order with a credit card, and process customer credits and returns. |

Using the Excel Financial Reporting Toolset

Estimated time required: 4 hours

Training guides:

- Used in the ILT: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Using the Excel Financial Reporting Toolset \(v9.00.30\)](#)
- Used in the self-paced video course: [CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Training Guide - Using the Excel Financial Reporting Toolset](#)

Make sure to download the data set for course; it's a separate attachment to the training guide record on Infor Campus.

Take either:

- A public ILT course
- A private on-site workshop
- The self-paced video course

Public instructor-led training

| Type | Title | Description |
|----------------|--|--|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Using the Excel Financial Reporting Toolset (v9.00.30) | Setting up the Excel Financial Toolset and using it to build financial statements. |

Self-paced videos

| Type | Title | Description |
|-------|--|--|
| Video | CloudSuite Business / CloudSuite Industrial: v9 Using the Excel Financial Reporting Toolset - eLearning (v9.00.xx) | Setting up the Excel Financial Toolset and using it to build financial statements. |

Foundation

CloudSuite Business: Foundation 101

Estimated time required: 8 hours

Training guides:

- Used in the ILT: [CloudSuite Business: v9 Training Guide - Foundation 101 \(v9.00.30\)](#)
- Used in the self-paced video course: [CloudSuite Business: v9 Training Guide - Foundation 101](#)

Take either:

- A public ILT course
- The self-paced video course
- A private on-site workshop

Public instructor-led training

| Type | Title | Description |
|----------------|---|--|
| Instructor-led | CloudSuite Business: v9 Foundation 101 (v9.00.30) | Purchase to pay, order to cash, & financial reporting processes. Key records that support the processes. |

Self-paced videos

| Type | Course Name | Description |
|-------|---|--|
| Video | CloudSuite Business: v9 Foundation 101 - eLearning (v9.00.xx) | Purchase to pay, order to cash, & financial reporting processes. Key records that support the processes. |

CloudSuite Industrial: Foundation 101

Estimated time required: 16 hours

Training guides:

- Used in the ILT: [CloudSuite Industrial: v9 Training Guide - Foundation 101 \(v9.00.30\)](#)

- Used in the self-paced video course: [CloudSuite Industrial / SyteLine: v9 Training Guide - Foundation 101](#)

Take either:

- A public ILT course
- The self-paced video course
- A private on-site workshop

Public instructor-led training

| Type | Title | Description |
|----------------|---|--|
| Instructor-led | CloudSuite Industrial: v9 Foundation 101 (v9.00.30) | The course introduces fundamentals, including how to set up customers, items, vendors, work centers, employees, and a bill of materials (BOM), create customer orders, jobs, and purchase orders, manage inventory, record invoices in accounts receivable (AR), pay vouchers from accounts payable (AP), and use the general ledger (GL). |

Self-paced videos

| Type | Course Name | Description |
|-------|--|--|
| Video | SyteLine: v9 Foundation 101 01 - Course Scenario | The course introduces fundamentals, including how to set up customers, items, vendors, work centers, employees, and a bill of materials (BOM), create customer orders, jobs, and purchase orders, manage inventory, record invoices in accounts receivable (AR), pay vouchers from accounts payable (AP), and use the general ledger (GL). |

User Interface

Estimated time required: 4 hours

Training guides:

- Used in the ILT: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Navigating the User Interface \(v9.00.30\)](#)
- Used in the self-paced video course: [CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Training Guide - Navigating the User Interface](#)

Take either:

- A public ILT course
- A private on-site workshop

- The four-part interactive series
- The self-paced video course

Public instructor-led training

| Type | Course Name | Description |
|----------------|--|---|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Navigating the User Interface (v9.00.30) | Finding forms; finding, adding, and editing records; running reports, activities, utilities; moving data to and from Excel. |

Self-paced Interactive Courses

Start with the first course and work your way down to the bottom of the list. This version of the course doesn't require you perform hands-on exercises in the Demo DB. Use it if you're still waiting to get access to that database.

| Type | Course Name | Description |
|-------|--|--|
| Video | SyteLine: v9 User Interface Part 1 - Finding and Working with Forms | This course covers an introduction to the SyteLine toolbar, master explorer, finding and working with forms, and personalizing the interface. This training is for version(s): 9.00 and all previous versions. Previous course name/code: SL8 User Interface. |
| Video | SyteLine: v9 User Interface Part 2 - Finding and Displaying Records | This course provides demonstrations and simulated practice exercises using search queries and additional filtering techniques for refining record collections in SyteLine, as well as sorting collections of records and adjusting columns in the grid view. This training is for version(s): 9.00. Previous course name/code: SL8 User Interface. |
| Video | SyteLine: v9 User Interface Part 3 - Adding, Editing, and Deleting Records | This course covers processes for adding, editing, and deleting records in SyteLine as well as topics on validating data entry, finding and replacing multiple data values, copying records, undoing changes made to records, and row label indicator symbols in grid view. This training is for version(s): 9.00 and all previous versions. Previous course name/code: SL8 User Interface. |
| Video | SyteLine: v9 User Interface Part 4 - Additional Record Management | This course covers processes for running activities and utilities, printing reports, adding notes to records, and importing/exporting data in SyteLine. This training is for version(s): 9.00 and all previous versions. Previous course name/code: SL8 User Interface. Prerequisites: SyteLine: v9 User Interface Part 1 – Finding and Working with Forms; SyteLine: v9 User Interface Part 2 – Finding and Displaying Records; SyteLine: v9 User Interface Part 3 – Adding, Editing, and Deleting Records. |

Self-paced videos

| Type | Course Name | Description |
|-------|--|--|
| Video | CloudSuite Business / CloudSuite Industrial: v9 Navigating the User Interface - eLearning (v9.00.xx) | Finding forms; finding, adding, and editing records; running reports, activities, utilities; moving data to and from Excel.. |

Human Capital Management

Using Payroll

Estimated time required: 4 hours

Training guides:

- Used in the ILT: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Using Payroll \(v9.00.30\)](#)
- Used in the self-paced video course: [CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Training Guide - Using Payroll](#)

Take either:

- A public ILT course
- The self-paced video course
- A private on-site workshop

Public instructor-led training

| Type | Course Name | Description |
|----------------|--|---|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Using Payroll (v9.00.30) | This course introduces the payroll functionality in the system, including how to set up and manage payroll, employee, pay rates, tax codes, and direct deposit information. |

Self-paced videos

| Type | Course Name | Description |
|-------|--|---|
| Video | CloudSuite Business / CloudSuite Industrial: v9 Using Payroll - eLearning (v9.00.xx) | This course introduces the payroll functionality in the system, including how to set up and manage payroll, employee, pay rates, tax codes, and direct deposit information. |

Payroll Interface

Estimated time required: 4 hours

Public instructor-led training

At the current time, this course is taught only on an on-site, private basis. See the section on Learning Options in this guide to find out how to request an event.

Using Human Resources

Estimated time required: 4 hours

Training guides:

- Used in the ILT: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Using Human Resources \(v9.00.30\)](#)
- Used in the self-paced video course: [CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Training Guide - Using Human Resources](#)

Take either:

- A public ILT course
- The self-paced video course
- A private on-site workshop

Public instructor-led training

| Type | Course Name | Description |
|----------------|--|---|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Using Human Resources (v9.00.30) | This course covers human resources functionality in SyteLine, including how to manage organization, applicant, employee, position, payroll, and benefit information. This training is for SyteLine version 9.00. and all previous versions. |

Self-paced videos

| Type | Course Name | Description |
|-------|--|---|
| Video | CloudSuite Business / CloudSuite Industrial: v9 Using Human Resources - eLearning (v9.00.xx) | This course covers human resources functionality , including how to manage organization, applicant, employee, position, payroll, and benefit information. |

Industry Packs

Industry Packs

Public instructor-led training

At the current time, Industry Packs are taught only on an on-site, private basis. See the section on Learning Options in this guide to find out how to request an event.

Process Manufacturing

Estimated time required: 1 hour

Take either:

- The self-paced video course
- A private on-site workshop

Public instructor-led training

At the current time, this course is taught only on an on-site, private basis. See the section on Learning Options in this guide to find out how to request an event.

Self-paced videos

| Type | Title | Description |
|-------|--|---|
| Video | SyteLine: v9 Process Manufacturing | Overview of the CloudSuite Industry Pack - Process. This will provide information on setup and execution of the module. |

Multi-site

Configuring Multi-site

Estimated time required: 8 hours

Training guide: [CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Training Guide - Configuring Multi-site](#)

Take either:

- A public ILT course
- A private on-site workshop

Public instructor-led training

| Type | Course Name | Description |
|----------------|---|--|
| Instructor-led | CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Configuring Multi-site | This course covers configuring SyteLine Multi-site. Topics include an overview of Multi-site, setting up replication for categories, creating replication rules, and testing replication. This course also covers establishing the entity and site hierarchy and setting up multi-currency parameters, multi-site parameters, and system parameters. This training is for SyteLine version 9.00 and all previous versions. Click HERE to view course description and agenda. |

Using Multi-site

Estimated time required: 16 hours

Training guide: [CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Training Guide - Using Multi-site](#)

Take either:

- A public ILT course
- A private on-site workshop

Public instructor-led training

| Type | Course Name | Description |
|----------------|---|--|
| Instructor-led | CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Using Multi-site | This course covers using multi-site for Infor Cloudsuite SyteLine. This training is for version: 9.00. |

Performance Management

Configuring BI

Estimated time required: 8 hours

Training guide: *coming soon!*

Public instructor-led training

At the current time, this course is taught only on an on-site, private basis. See the section on Learning Options in this guide to find out how to request an event.

Using the Workbench Suite

Estimated time required: 8 hours

Training guide: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Using the Workbench Suite \(v9.00.30\)](#)

Take either:

- A public ILT course
- A private on-site workshop
- The self-paced video course

Public instructor-led training

| Type | Course Name | Description |
|----------------|--|--|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Using the Workbench Suite (v9.00.30) | This course covers the tools and capabilities of the system Workbench Suite by providing hands-on practice with key features of the application. Students will gain experience with DataViews, Data Search, DataView Actions, and critical numbers and will explore options for implementing workbenches in their organizations. This training is for versions: 9.00.30 and all previous versions. |

Self-paced videos

| Type | Title | Description |
|-------|--|--|
| Video | CloudSuite Business / CloudSuite Industrial: v9 Using the Workbench Suite - eLearning (v9.00.xx) | This course covers the tools and capabilities of the system Workbench Suite by providing hands-on practice with key features of the application. Students will gain experience with DataViews, Data Search, DataView Actions, and critical numbers and will explore options for implementing workbenches in their organizations. This training is for versions: 9.00.20 and all previous versions. |

Production Management

Advanced Forecasting

Estimated time required: 16 hours

Public instructor-led training

At the current time, this course is taught only on an on-site, private basis. See the section on Learning Options in this guide to find out how to request an event.

Doc-Trak

Estimated time required: 8 hours

Training guide: [CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Training Guide - Using Doc-Trak](#)

Take either:

- A public ILT course
- A private on-site workshop

Public instructor-led training

| Type | Course Name | Description |
|----------------|---|---|
| Instructor-led | CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Using Doc-Trak | This course covers Doc-Trak functionality, including creating and viewing Doc-Trak attachments, using Doc-Trak document saving rules, performing Doc-Trak queries, and integrating Doc-Trak with other applications. This training is for version: 9.00.20 and all previous versions. |

EDI

Estimated time required: 16 hours

Public instructor-led training

At the current time, this course is taught only on an on-site, private basis. See the section on Learning Options in this guide to find out how to request an event.

Managing Projects

Estimated time required: 8 hours

Training guides:

- Used in the ILT: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Managing Projects \(v9.00.30\)](#)
- Used in the self-paced video course: [SyteLine: Training Guide - Projects v8.03](#)

Take either:

- A public ILT course
- The self-paced video course
- A private on-site workshop

Public instructor-led training

| Type | Title | Description |
|----------------|--|--|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Managing Projects (v9.00.30) | Setting up parameters, creating estimate projects, creating projects for which actual cost will accumulate, analyzing percent of completion to view costs, planning for and issuing project resources, applying labor, linking purchase orders or requisitions, cross-referencing to a job order, capturing costs, and performing cost analysis at various levels of detail. The course concludes with how to create revenue milestones and recognize revenue for a project. |

Self-paced videos

| Type | Title | Description |
|-------|--|--|
| Video | CloudSuite Business / CloudSuite Industrial: v9 Managing Projects - eLearning (v9.00.xx) | Setting up parameters, creating estimate projects, creating projects for which actual cost will accumulate, analyzing percent of completion to view costs, planning for and issuing project resources, applying labor, linking purchase orders or requisitions, cross-referencing to a job order, capturing costs, and performing cost analysis at various levels of detail. The course concludes with how to create revenue milestones and recognize revenue for a project. |

Shop-Trak

Estimated time required: 8 hours

Public instructor-led training

At the current time, this course is taught only on an on-site, private basis. See the section on Learning Options in this guide to find out how to request an event.

SytePlan

Estimated time required: 8 hours

Public instructor-led training

At the current time, this course is taught only on an on-site, private basis. See the section on Learning Options in this guide to find out how to request an event.

Using Advanced Planning & Scheduling (APS)

Estimated time required: 24 hours

Training guide:

- Used in the ILT: [CloudSuite Industrial / SyteLine: v9 - Training Guide - Using Advanced Planning & Scheduling \(APS\)](#)
- Used in the self-paced video course:
 - [SyteLine: Training Guide - Adv Planning & Scheduling \(APS\) v8.03](#)
 - [SyteLine: Training Guide - Adv Planning & Scheduling \(APS\) Workshop v8.03](#)

Take either:

- A public ILT course
- The self-paced video course
- A private on-site workshop

The self-paced course is for v8, but the material applies to v9 and the CloudSuites. Read the product release notes to find out what's new on the later version.

Public instructor-led training

| Type | Title | Description |
|----------------|---|--|
| Instructor-led | CloudSuite Industrial / SyteLine: v9 Using Advanced Planning & Scheduling (APS) | This course introduces the components, requirements, and procedures to use the CloudSuite Industrial / SyteLine Advanced Planning & Scheduling (APS) system. This training is for version: 9.00.00 to 9.00.20. |

Self-paced videos

Start with the first video and work your way down to the bottom of the list.

| Type | Title | Description |
|-------|---|---|
| Video | SyteLine: APS v8.03 - Sec00: Preface Part 01 | What you need to start the class |
| Video | SyteLine: APS v8.03 - Sec00: Preface Part 02 | v8.03.10 Update -- Class changes and additions for version 8.03 (make sure you download the v8.03 training guide to see the new material) |
| Video | SyteLine: APS v8.03 - Sec01: Introduction Part 01 | Introduction to the class Overview of APS tasks and tools |
| Video | SyteLine: APS v8.03 - Sec01: Introduction Part 02 | Review resource model |
| Video | SyteLine: APS v8.03 - Sec01: Introduction Part 03 | Build Kid Carrier BOM, steps 1-5 |
| Video | SyteLine: APS v8.03 - Sec01: Introduction Part 04 | Build Kid Carrier BOM, steps 6-11 |
| Video | SyteLine: APS v8.03 - Sec01: Introduction Part 05 | Run APS |
| Video | SyteLine: APS v8.03 - Sec02: Promise Part 01 | Plan new orders in real time, part 1 |
| Video | SyteLine: APS v8.03 - Sec02: Promise Part 02 | Plan new orders in real time, part 2 |
| Video | SyteLine: APS v8.03 - Sec02: Promise Part 03 | Customer order header Get ATP/CTP |
| Video | SyteLine: APS v8.03 - Sec02: Promise Part 04 | Plan forecasts |
| Video | SyteLine: APS v8.03 - Sec02: Promise Part 05 | Plan MPS orders, part 1 |
| Video | SyteLine: APS v8.03 - Sec02: Promise Part 06 | Plan MPS orders, part 2 |
| Video | SyteLine: APS v8.03 - Sec02: Promise Part 07 | v8.03.10 Update -- Demand Detail Chart APS |
| Video | SyteLine: APS v8.03 - Sec03: Queue Part 01 | Identify orders projecting late |
| Video | SyteLine: APS v8.03 - Sec03: Queue Part 02 | Identify overcapacity issues |

| Type | Title | Description |
|-------|---|---|
| Video | SyteLine: APS v8.03 - Sec03: Queue Part 03 | Identify projected material shortages |
| Video | SyteLine: APS v8.03 - Sec03: Queue Part 04 | Add overtime & downtime |
| Video | SyteLine: APS v8.03 - Sec04: Firm Part 01 | Identify and firm planned orders that need to be released, part 1 |
| Video | SyteLine: APS v8.03 - Sec04: Firm Part 02 | Identify and firm planned orders that need to be released, part 2 |
| Video | SyteLine: APS v8.03 - Sec04: Firm Part 03 | Verify materials available for jobs |
| Video | SyteLine: APS v8.03 - Sec05: Queue, part 2 Part 01 | Identify late order issues, part 1 |
| Video | SyteLine: APS v8.03 - Sec05: Queue, part 2 Part 02 | Identify late order issues, part 2 |
| Video | SyteLine: APS v8.03 - Sec06: WIP Part 01 | Generating the shop floor schedule & dispatch with APS |
| Video | SyteLine: APS v8.03 - Sec06: WIP Part 02 | How APS and the Scheduler work together |
| Video | SyteLine: APS v8.03 - Sec07: Review Part 01 | Wrap up |
| Video | SyteLine: APS v8.03 - Sec07: Review Part 02 | Review exercise, part 1 |
| Video | SyteLine: APS v8.03 - Sec07: Review Part 03 | Review exercise, part 2 |
| Video | SyteLine: APS v8.03 - Sec07: Review Part 04 | Review exercise, part 3 |
| Video | SyteLine: APS v8.03 - Sec07: Review Part 05 | Review exercise, part 4 |
| Video | SyteLine: APS v8.03 - Sec08: What-if Analysis Part 01 | Set up a what-if alternative |
| Video | SyteLine: APS v8.03 - Sec08: What-if Analysis Part 02 | Perform what-if analysis as a class Perform what-if analysis in pairs |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 01 | Introduction |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 02 | Question 3: Accept Requirements |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 03 | Question 3: Infinite (purchased items) |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 04 | Question 3: Item type "Other" |

| Type | Title | Description |
|-------|---|--|
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 05 | Question 3: Phantom Flag |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 06 | Question 3: Dedicated Warehouses |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 07 | Question 4: Reorder Point |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 08 | Question 4: Mfg Part |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 09 | Question 4: Hard-allocated supply (source-linking & configuration) |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 10 | Question 4: Pass Requirements |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 11 | Question 5: Lead Times |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 12 | Question 5: Expedited lead times |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 13 | Question 5: PCAL |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 14 | Question 6: Sequence, Infinite Resource Capacity After, Cells |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 15 | Question 7: resource group Quantity, operation hours |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 16 | Question 7: Move, Finish, Move/Finish/Buffer Shift ID |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 17 | Question 7: Break Rule |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 18 | Question 8: Supply usage tolerance |

| Type | Title | Description |
|-------|---|---|
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 19 | Question 8: Order consolidation |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 20 | Question 8: Shrink, Yield, Scrap Factor |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 21 | Question 8: Safety stock |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 22 | Question 8: Time fence preservation |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 23 | Question 8: Planned mfg supply switching |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 24 | Question 8: Probable |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 25 | Question 8: Planning precision |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 26 | Question 8: Non-nettable locations |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 27 | Question 9: Buffer in time, buffer out time |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 28 | Question 10: The Planning Period |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 29 | Question 10: Supply Availability |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 30 | Question 10: Exception messages, source-linked supply |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 31 | Question 10: Planning Method Adjustments |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 32 | Question 10: Order prioritization |

| Type | Title | Description |
|-------|---|--|
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 33 | Question 10: Database setup & log files |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 34 | Question 10: Orders to exclude from the plan |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 35 | Questions 11 & 12: what if alternatives & multi-site |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 36 | v8.03.10 Update -- Expected Receipts APS |
| Video | SyteLine: APS v8.03 - Sec09: APS Configuration Parameters Part 37 | v8.03.10 Update -- Must Use Future POs |
| Video | SyteLine: APS v8.03 - Sec10: Class Wrap Up Part 01 | Review Planning Fields & Forms Next Steps |

Using Co-products and By-products

Estimated time required: 8 hours

Training guide: [SyteLine: Training Guide - Co-Products and By-Products v9](#)

Public instructor-led training

At the current time, this course is taught only on an on-site, private basis. See the section on Learning Options in this guide to find out how to request an event.

Using Job Orders

Estimated time required: 8 hours

Training guides:

- Used in the ILT: [CloudSuite Industrial: v9 Training Guide - Using Job Orders \(v9.00.30\)](#)
- Used in the self-paced video course: [CloudSuite Industrial / SyteLine: v9 Training Guide - Using Job Orders](#)

Take either:

- A public ILT course

- The self-paced video course
- A private on-site workshop

Public instructor-led training

| Type | Title | Description |
|----------------|---|---|
| Instructor-led | CloudSuite Industrial: v9 Using Job Orders (v9.00.30) | This course covers creating a job bill of material (BOM), setting up job defaults, creating job orders, issuing materials to jobs, entering and posting job transactions, backflushing, posting finished goods to inventory, and the various tools the system offers for helping plan work. |

Self-paced videos

| Type | Title | Description |
|-------|---|---|
| Video | CloudSuite Industrial: v9 Using Job Orders - eLearning (v9.00.xx) | This course covers creating a job bill of material (BOM), setting up job defaults, creating job orders, issuing materials to jobs, entering and posting job transactions, backflushing, posting finished goods to inventory, and the various tools the system offers for helping plan work. |

Using Factory Track - Shop Floor

Estimated time required: 8 hours

Training guides: [CloudSuite Industrial: v9 Training Guide - Using Factory Track - Shop Floor \(v9.00.30\)](#)

[CloudSuite Industrial / SyteLine: v9 Training Guide - Using Factory Track - Shop Floor](#)

Take either:

- A public ILT course
- A private on-site workshop
- The self-paced video course

Public instructor-led training

| Type | Title | Description |
|----------------|---|--|
| Instructor-led | CloudSuite Industrial: v9 Using Factory Track - Shop Floor (v9.00.30) | This course covers CloudSuite Industrial / SyteLine Factory Track - Shop Floor functionality including performing labor and material transactions, creating and managing a Kanban system, and viewing and interpreting information and status. |

Self-paced videos

| Type | Title | Description |
|-------|---|--|
| Video | CloudSuite Industrial: v9 Using Factory Track Shop Floor - eLearning (v9.00.xx) | This course covers CloudSuite Industrial / SyteLine Factory Track - Shop Floor functionality including performing labor and material transactions, creating and managing a Kanban system, and viewing and interpreting information and status. |

Using Factory Track - Time Track

Estimated time required: 8 hours

Training guide: [CloudSuite Industrial / SyteLine: v9 Training Guide - Using Factory Track - Time Track](#)

Public instructor-led training

At the current time, this course is taught only on an on-site, private basis. See the section on Learning Options in this guide to find out how to request an event.

Self-paced videos

| Type | Title | Description |
|-------|---|---|
| Video | CloudSuite Industrial: v9 Using Factory Track Warehouse Mobility - eLearning (v9.00.xx) | This course covers basic set up and functionality of Factory Track-Warehouse Mobility. Using simulated mobile scanners, participants will perform common warehouse transactions and then view transactional data within SyteLine. |

Using Factory Track – Warehouse Mobility

Estimated time required: 8 hours

Training guides:

- Used in the ILT: [CloudSuite Industrial: v9 Training Guide - Using Factory Track - Warehouse Mobility \(v9.00.30\)](#)
- Used in the self-paced video course: [CloudSuite Industrial / SyteLine: v9 Training Guide - Using Factory Track - Warehouse Mobility](#)

Take either:

- A public ILT course
- A private on-site workshop
- The self-paced video course

Public instructor-led training

| Type | Title | Description |
|----------------|---|---|
| Instructor-led | CloudSuite Industrial: v9 Using Factory Track - Warehouse Mobility (v9.00.30) | This course covers basic set up and functionality of Factory Track-Warehouse Mobility. Using simulated mobile scanners, participants will perform common warehouse transactions and then view transactional data within SyteLine. |

Self-paced videos

| Type | Title | Description |
|-------|---|---|
| Video | CloudSuite Industrial: v9 Using Factory Track Warehouse Mobility - eLearning (v9.00.xx) | This course covers basic set up and functionality of Factory Track-Warehouse Mobility. Using simulated mobile scanners, participants will perform common warehouse transactions and then view transactional data within SyteLine. |

Using Production Schedules and JIT/Kanban

Estimated time required: 16 hours

Training guides:

- Used in the ILT: [CloudSuite Industrial: v9 Training Guide - Using Production Schedules and JIT/Kanban \(v9.00.30\)](#)
- Used in the self-paced video course: [SyteLine: Training Guide - Repetitive Mfg v8.03](#)

Take either:

- A public ILT course
- The self-paced video course
- A private on-site workshop

The self-paced course is for v8, but the material applies to v9 and the CloudSuites. Read the product release notes to find out what's new in the later version.

Public instructor-led training

| Type | Title | Description |
|----------------|--|--|
| Instructor-led | CloudSuite Industrial: v9 Using Production Schedules and JIT/Kanban (v9.00.30) | This course provides an overview of the repetitive production control system and lists the factors to consider for its implementation. It also covers the setup for repetitive manufacturing, the use of operation control points and backflushing, creation of standard and production schedule BOMs, development and implementation of a production schedule, and the repetitive manufacturing processing. |

Self-paced videos

| Type | Title | Description |
|-------|--|--|
| Video | CloudSuite Industrial: v9 Using Production Schedules and JIT/Kanban - eLearning (v9.00.xx) | This course provides an overview of the repetitive production control system and lists the factors to consider for its implementation. It also covers the setup for repetitive manufacturing, the use of operation control points and backflushing, creation of standard and production schedule BOMs, development and implementation of a production schedule, and the repetitive manufacturing processing. |

Using Material Requirements Planning

Estimated time required: 8 hours

Training guides:

- Used in the ILT: [CloudSuite Industrial: v9 Training Guide - Using Material Requirements Planning \(v9.00.30\)](#)
- Used in the self-paced video course: [SyteLine: Training Guide - Material Requirements Planning \(MRP\) v8.03](#)

Take either:

- A public ILT course
- The self-paced video course
- A private on-site workshop

The self-paced course is for v8, but the material applies to v9 and the CloudSuites. Read the product release notes to find out what's new on the later version.

Public instructor-led training

| Type | Title | Description |
|----------------|---|--|
| Instructor-led | CloudSuite Industrial: v9 Using Material Requirements Planning (v9.00.30) | This course covers Material Requirements Planning (MRP) processes, including setting up items for MRP, setting up a BOM, forecasting, running the MRP activity, creating a master production schedule (MPS), setting MRP parameters, and firming planned orders. |

Self-paced videos

| Type | Title | Description |
|-------|---|--|
| Video | CloudSuite Industrial: Using Material Requirements Planning - eLearning (9.00.xx) | This course covers Material Requirements Planning (MRP) processes, including setting up items for MRP, setting up a BOM, forecasting, running the MRP activity, creating a master production schedule (MPS), setting MRP parameters, and firming planned orders. |

Using the Scheduler

Estimated time required: 16 hours.

Training guides:

- Other:
 - [SyteLine: Training Guide - Scheduler v9](#)
 - [SyteLine: Training Guide - Scheduler Workshop v9](#)
- Used in the self-paced video course:
 - [SyteLine: Training Guide - Scheduler v8.03](#)
 - [SyteLine: Training Guide - Scheduler Workshop v8.03](#)

Take either:

- The self-paced video course
- A private on-site workshop

The self-paced course is for v8, but the material applies to v9 and the CloudSuites. Read the product release notes to find out what's new on the later version.

Public instructor-led training

At the current time, this course is taught only on an on-site, private basis. See the section on Learning Options in this guide to find out how to request an event.

Self-paced videos

Start with the first video and work your way down to the bottom of the list.

| Type | Title | Description |
|-------|---|---------------------------------------|
| Video | SyteLine: Scheduler v8.03 - Sec00: Preface Part 01 | What you need to start the class |
| Video | SyteLine: Scheduler v8.03 - Sec01: Introduction Part 01 | Introduction to the class |
| Video | SyteLine: Scheduler v8.03 - Sec01: Introduction Part 02 | Overview of Scheduler tasks and tools |
| Video | SyteLine: Scheduler v8.03 - Sec01: Introduction Part 03 | Review resource model |
| Video | SyteLine: Scheduler v8.03 - Sec01: Introduction Part 04 | Build child carrier scenario, part 1 |
| Video | SyteLine: Scheduler v8.03 - Sec01: Introduction Part 05 | Build child carrier scenario, part 2 |
| Video | SyteLine: Scheduler v8.03 - Sec02: Set Job Priorities & Schedule Jobs Part 01 | Enter job orders |
| Video | SyteLine: Scheduler v8.03 - Sec02: Set Job Priorities & Schedule Jobs Part 02 | Prioritize jobs |
| Video | SyteLine: Scheduler v8.03 - Sec02: Set Job Priorities & Schedule Jobs Part 03 | Schedule orders |
| Video | SyteLine: Scheduler v8.03 - Sec03: Identify On-time Completion Issues Part 01 | View scheduler analysis, part 1 |
| Video | SyteLine: Scheduler v8.03 - Sec03: Identify On-time Completion Issues Part 02 | View scheduler analysis, part 2 |
| Video | SyteLine: Scheduler v8.03 - Sec03: Identify On-time Completion Issues Part 03 | Add overtime & downtime |
| Video | SyteLine: Scheduler v8.03 - Sec04: What-if Analysis Part 01 | Add more jobs |
| Video | SyteLine: Scheduler v8.03 - Sec04: What-if Analysis Part 02 | Create a new what-if alternative |

| Type | Title | Description |
|-------|---|--|
| Video | SyteLine: Scheduler v8.03 - Sec04: What-if Analysis Part 03 | View the schedule in a what-if alternative |
| Video | SyteLine: Scheduler v8.03 - Sec04: What-if Analysis Part 04 | Test changes as a class and in pairs, part 1 |
| Video | SyteLine: Scheduler v8.03 - Sec04: What-if Analysis Part 05 | Test changes as a class and in pairs, part 2 |
| Video | SyteLine: Scheduler v8.03 - Sec05: Adjust & Communicate Dispatch Part 01 | Adjust dispatch |
| Video | SyteLine: Scheduler v8.03 - Sec05: Adjust & Communicate Dispatch Part 02 | Print dispatch |
| Video | SyteLine: Scheduler v8.03 - Sec06: Batching Part 01 | Introduction |
| Video | SyteLine: Scheduler v8.03 - Sec06: Batching Part 02 | Set up batch definition |
| Video | SyteLine: Scheduler v8.03 - Sec06: Batching Part 03 | Set up batch definition operation |
| Video | SyteLine: Scheduler v8.03 - Sec06: Batching Part 04 | Assign a batch definition |
| Video | SyteLine: Scheduler v8.03 - Sec06: Batching Part 05 | Schedule batches & view status, part 1 |
| Video | SyteLine: Scheduler v8.03 - Sec06: Batching Part 06 | Schedule batches & view status, part 2 |
| Video | SyteLine: Scheduler v8.03 - Sec06: Batching Part 07 | Manually create a batch |
| Video | SyteLine: Scheduler v8.03 - Sec06: Batching Part 08 | Post partial work |
| Video | SyteLine: Scheduler v8.03 - Sec07: Review Part 01 | Wrap up |
| Video | SyteLine: Scheduler v8.03 - Sec08: Scheduler Configuration Parameters Part 01 | Introduction |
| Video | SyteLine: Scheduler v8.03 - Sec08: Scheduler Configuration Parameters Part 02 | Question 3: must complete & allow overrun |
| Video | SyteLine: Scheduler v8.03 - Sec08: Scheduler Configuration Parameters Part 03 | Question 3: infinite & finite scheduling |
| Video | SyteLine: Scheduler v8.03 - Sec08: Scheduler Configuration Parameters Part 04 | Question 3: Allocation |

| Type | Title | Description |
|-------|---|---------------------------------------|
| Video | SyteLine: Scheduler v8.03 - Sec08: Scheduler Configuration Parameters Part 05 | Question 4: Introduction and Shift ID |
| Video | SyteLine: Scheduler v8.03 - Sec08: Scheduler Configuration Parameters Part 06 | Question 4: Setup times |
| Video | SyteLine: Scheduler v8.03 - Sec08: Scheduler Configuration Parameters Part 07 | Question 4: Split size |
| Video | SyteLine: Scheduler v8.03 - Sec08: Scheduler Configuration Parameters Part 08 | Question 5: Scheduling parameters |
| Video | SyteLine: Scheduler v8.03 - Sec08: Scheduler Configuration Parameters Part 09 | Work priority rules exercise |
| Video | SyteLine: Scheduler v8.03 - Sec09: Class Wrap Up Part 01 | Review scheduler fields Next steps |

Quality Management

Using Quality Control Solution (QCS) – Customer

Estimated time required: 8 hours

Training guides:

- Used in the ILT: [CloudSuite Industrial: v9 Training Guide - Using Quality Control Solution \(QCS\) - Customer \(v9.00.30\)](#)
- Used in the self-paced video course: [CloudSuite Industrial / SyteLine: v9 Training Guide - Using Quality Control Solution \(QCS\) - Customer](#)

Take either:

- A public ILT course
- The Self-paced video course
- A private on-site workshop

Public instructor-led training

| Type | Title | Description |
|----------------|--|---|
| Instructor-led | CloudSuite Industrial: v9 Using Quality Control Solution (QCS) - Customer (v9.00.30) | This course introduces the Quality Control Solution (QCS) – Customer module and how to identify, track, and control quality information for products being shipped to customers; including customer complaints returns, and certificates of conformance |

Self-paced videos

| Type | Title | Description |
|-------|--|--|
| Video | CloudSuite Industrial: v9 Using Quality Control Solution (QCS) - Customer - eLearning (v9.00.xx) | This course introduces the Quality Control Solution (QCS) – Customer module and how to identify, track, and control quality information for products being shipped to customers; including customer complaints returns, and certificates of conformance. |

Using Quality Control Solution (QCS) – General

Estimated time required: 8 hours

Training guide: *coming soon!*

Public instructor-led training

At the current time, this course is taught only on an on-site, private basis. See the section on Learning Options in this guide to find out how to request an event.

Using Quality Control Solution (QCS) - In Process

Estimated time required: 8 hours

Training guides:

- [CloudSuite Industrial: v9 Training Guide - Using Quality Control Solution \(QCS\) - In Process \(9.00.30\)](#)
- Used in the ILT: [CloudSuite Industrial / SyteLine: v9 Training Guide - Using Quality Control Solution \(QCS\) - In Process](#)

Take either:

- A public ILT course
- A private on-site workshop

Public instructor-led training

| Type | Title | Description |
|----------------|--|--|
| Instructor-led | CloudSuite Industrial / SyteLine: v9 Using Quality Control Solution (QCS) - In Process | This course covers the various QCS processes involved in managing Work in Process (WIP) material inventory primarily as it relates to handling defective parts, including the automated processing of test results. Test results, disposition procedures, Material Review Requests (MRR), and Corrective Action Requests (CAR) are included in the course. This training is for version: 9.00 and all previous versions. Previous course name/code: SyteLine - Quality Control Solution (QCS) - Supplier and In-Process. |

Using Quality Control Solution (QCS) – Supplier

Estimated time required: 8 hours

Training guide: [CloudSuite Industrial: v9 Training Guide - Using Quality Control Solution \(QCS\) - Supplier \(v9.00.30\)](#)

Take either:

- A public ILT course
- A private on-site workshop

Public instructor-led training

| Type | Title | Description |
|----------------|--|---|
| Instructor-led | CloudSuite Industrial: v9 Using Quality Control Solution (QCS) - Supplier (v9.00.30) | This course covers how users review and report on material quality purchased items and items returned to the vendors. Purchase Order (PO) Receiving, Vendor Return Material Authorizations (VRMA), inspection, test results, disposition, Material Review Requests (MRR), Corrective Action Requests (CAR), and Vendor Vouchers and Adjustments are included in the course. |

Sales & Order Management

Configuring Portals – Customer and Reseller

Estimated time required: 8 hours

Public instructor-led training

At the current time, this course is taught only on an on-site, private basis. See the section on Learning Options in this guide to find out how to request an event.

Self-paced videos

Use the videos below as an introduction to the topics.

To get the full 8 hours, please schedule an on-site, private training.

| Type | Title | Description |
|-------|--|---|
| Video | SyteLine: v9 Introducing the SyteLine Customer Portal | The purpose of this course is to familiarize you with the SyteLine Customer Portal. This portal provides customers with web access to relevant SyteLine data. This training is applicable to the following: SyteLine versions 9.0 and above. This is a 9 minute self-paced eLearning course. (Course code: 02_0011000_EEN0153_SYT) |
| Video | SyteLine: v9 Introducing the SyteLine Customer Reseller Portal | The purpose of this course is to familiarize you with the SyteLine Customer Reseller Portal. This portal provides our customer's resellers with web access to relevant SyteLine data across multiple sites. Through this portal they are able to perform all the same functionality as the customer portal, along with some added features. The reseller is able to create their own customers and associate those customers with themselves as the reseller, perform customer service management tasks, as well as add users for their direct customers. Resellers can maintain their customers' records and place orders for them, and can view commissions. This training is applicable to the following: SyteLine versions 9.0 and above. This is an 11 minute self-paced eLearning course. (Course code: 02_0011000_EEN0154_SYT) |

Managing Return Material Authorizations

Estimated time required: 8 hours

Training guides:

- Used in the ILT: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Using Return Material Authorizations \(v9.00.30\)](#)
- Used in the self-paced video course: [CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Training Guide - Using Return Material Authorizations](#)

Take either:

- The public, instructor-led course
- The self-paced video course
- A private on-site workshop

Public instructor-led training

| Type | Title | Description |
|----------------|---|--|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Using Return Material Authorizations (v9.00.30) | This course covers learning the basic return material authorizations (RMAs) functionality in the system to perform authorization of customer returns, receive returned materials back into inventory, process RMA replacements and repairs, and issue and post RMA credit memos. Setting system RMA parameters and defining RMA-related codes are also taught. Additionally, the new RMA extended disposition processing functions to support RMA items that require dispositions for vendor returns, scrapping, or cross-referencing to service repair orders (SROs) for repair are also covered. |

Self-paced videos

| Type | Title | Description |
|-------|---|--|
| Video | CloudSuite Business / CloudSuite Industrial: v9 Using Return Material Authorizations - eLearning (v9.00.xx) | This course covers learning the basic return material authorizations (RMAs) functionality in the system to perform authorization of customer returns, receive returned materials back into inventory, process RMA replacements and repairs, and issue and post RMA credit memos. Setting system RMA parameters and defining RMA-related codes are also taught. Additionally, the new RMA extended disposition processing functions to support RMA items that require dispositions for vendor returns, scrapping, or cross-referencing to service repair orders (SROs) for repair are also covered. |

Using Advanced Order Entry

Estimated time required: 16 hours

Training guides:

- Used in the ILT: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Using Advanced Order Entry \(v9.00.30\)](#)
- Used in the self-paced video course: [CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Using Advanced Order Entry](#)

Take either:

- A public ILT course
- The self-paced video course
- A private on-site workshop

Public instructor-led training

| Type | Title | Description |
|----------------|---|--|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Using Advanced Order Entry (v9.00.30) | This course covers advanced order entry processes, including managing inventory, reserving inventory, pricing items, using sales tax systems, processing orders and credits, adjusting prices, creating progressive bills, setting up and processing commissions, promotional pricing, and rebates, and using surcharge functionality. |

Self-paced videos

| Type | Title | Description |
|-------|---|--|
| Video | CloudSuite Business / CloudSuite Industrial: v9 Using Advanced Order Entry - eLearning (v9.00.xx) | This course covers advanced order entry processes, including managing inventory, reserving inventory, pricing items, using sales tax systems, processing orders and credits, adjusting prices, creating progressive bills, setting up and processing commissions, promotional pricing, and rebates, and using surcharge functionality. |

Using Customer Relationship Management

Estimated time required: 4 hours

Training guides:

- Used in the ILT: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Using Customer Relationship Management \(v9.00.30\)](#)

- Used in the self-paced video course: [CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Training Guide - Using Customer Relationship Management](#)

Take either:

- A public ILT course
- The self-paced video course
- A private on-site workshop

Public instructor-led training

| Type | Title | Description |
|----------------|---|--|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Using Customer Relationship Management (v9.00.30) | This course introduces SyteLine's Customer Relationship Management. Topics include how to set up supporting files, creating and maintaining contacts, prospects and customers, creating leads and opportunities, creating marketing campaigns, and using the Salesperson Home form. The course will conclude with how to integrate and sync Outlook to Customer Relationship Management. |

Self-paced videos

| Type | Title | Description |
|-------|---|--|
| Video | CloudSuite Business / CloudSuite Industrial: v9 Using Customer Relationship Management - eLearning (v9.00.xx) | This course introduces SyteLine's Customer Relationship Management. Topics include how to set up supporting files, creating and maintaining contacts, prospects and customers, creating leads and opportunities, creating marketing campaigns, and using the Salesperson Home form. The course will conclude with how to integrate and sync Outlook to Customer Relationship Management. |

Using Customer Service/Order Entry

Estimated time required: 8 hours

Training guides:

- Used in the ILT: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Using Customer Service/Order Entry \(v9.00.30\)](#)
- Used in the self-paced video course: [CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Training Guide Using Customer Service/Order Entry](#)

Take either:

- A public ILT course

- The self-paced video course
- A private on-site workshop

Public instructor-led training

| Type | Title | Description |
|----------------|---|---|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Using Customer Service/Order Entry (v9.00.30) | This course covers creating customer records, setting up customer order parameters, and creating, shipping, and invoicing customer orders. Basic customer service activities and using the Customer Service Home form are also covered. |

Self-paced videos

| Type | Title | Description |
|-------|---|---|
| Video | CloudSuite Business / CloudSuite Industrial: v9 Using Customer Service/Order Entry - eLearning (v9.00.xx) | This course covers creating customer records, setting up customer order parameters, and creating, shipping, and invoicing customer orders. Basic customer service activities and using the Customer Service Home form are also covered. |

Service Management

Using Advanced Plant Maintenance

Estimated time required: 8 hours

Training guide: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Using Advanced Plant Maintenance \(v9.00.30\)](#)

Take either:

- A public ILT course
- A private on-site workshop

Public instructor-led training

| Type | Title | Description |
|----------------|---|---|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Using Advanced Plant Maintenance (v9.00.30) | This course covers APM functionality, including creating service items and units, creating partners, creating and escalating incidents, creating service order templates, and creating service request orders (SROs). |

Using Service

Estimated time required: 8 hours

Training guides:

- Used in the ILT: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Using Service \(v9.00.30\)](#)
- Used in the self-paced video course: [CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Training Guide - Using Service](#)

Take either:

- A public ILT course
- The self-paced video course
- A private on-site workshop

Public instructor-led training

| Type | Title | Description |
|----------------|--|--|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Using Service (v9.00.30) | Setting up and using incidents, service orders and scheduling, and contracts. Basic configuration. |

Self-paced videos

| Type | Title | Description |
|-------|--|--|
| Video | CloudSuite Business / CloudSuite Industrial: v9 Using Service - eLearning (v9.00.xx) | Setting up and using incidents, service orders and scheduling, and contracts. Basic configuration. |

Supply Chain Management

Configuring Portals - Vendor

Estimated time required: 8 hours

Public instructor-led training

| Type | Title | Description |
|----------------|---|--|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Configuring Portals - Vendors (9.00.30) | The purpose of this course is to familiarize The Vendor Portal is a webpage product that provides the company's vendors a convenient way to access relevant information. The pages work directly with live data from the SyteLine application and can be accessed through a web browser. Through the Vendor Portal the Vendor is able to view and manage Inventory, Contracted items, Consigned Inventory, Item Price Requests, Purchase Orders, Planned Orders and On Time Delivery information. This training is applicable to the following: SyteLine version 9.0 and above. This is an 8 minute self-paced eLearning course. |

Self-paced videos

Use the video below as an introduction to the topic.

To get the full 8 hours, please schedule an on-site, private training.

| Type | Title | Description |
|-------|---|--|
| Video | SyteLine: v9 Introducing the SyteLine Vendor Portal | The purpose of this course is to familiarize The Vendor Portal is a webpage product that provides the company's vendors a convenient way to access relevant information. The pages work directly with live data from the SyteLine application and can be accessed through a web browser. Through the Vendor Portal the Vendor is able to view and manage Inventory, Contracted items, Consigned Inventory, Item Price Requests, Purchase Orders, Planned Orders and On Time Delivery information. This training is applicable to the following: SyteLine version 9.0 and above. This is an 8 minute self-paced eLearning course. |

Managing Inventory

Estimated time required: 16 hours.

Training guides:

- Used in the ILT: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Managing Inventory \(v9.00.30\)](#)
- Used in the self-paced video course: [SyteLine: Training Guide - Inventory Control v8.03](#)

Take either:

- A public ILT course
- The self-paced video course
- A private on-site workshop

The self-paced course is for v8, but the material applies to v9 and the CloudSuites. Read the product release notes to find out what's new on the later version.

Public instructor-led training

| Type | Title | Description |
|----------------|---|---|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Managing Inventory (v9.00.30) | Creating warehouses, items, & stocking locations; Lot and serial number tracking and prefixes; cycle counting and physical inventory; inventory transactions; transfer orders; surcharges; pieces; item dimensions; mfg. part numbers; basic configuration. |

Self-paced videos

| Type | Title | Description |
|-------|---|--|
| Video | CloudSuite Business / CloudSuite Industrial: v9 Managing Inventory - eLearning (v9.00.xx) | This course covers basic inventory management functions, including setting inventory control parameters, creating inventory items, using lot and serial number tracking, using inventory forms and reports to monitor inventory status, performing inventory cycle counts and physical inventory counts, completing miscellaneous inventory transactions, and creating, shipping, and receiving transfer order items.. |

The topics below are included in the appendix of the v8.03 training guide.

| Type | Title | Description |
|-------|--|--|
| Video | SyteLine: Inventory Ctrl v8.03 - Sec12A: Manufacturer Part Numbers Part 01 | Overview Manufacturers Manufacturer Items Item Manufacturers Example: purchase order lines |

| Type | Title | Description |
|-------|--|---|
| Video | SyteLine: Inventory Ctrl v8.03 - Sec12B: Item and Lot Attributes Part 01 | Overview Creating item attribute groups Creating lot attribute groups Selecting attribute groups Entering item attributes Entering lot attributes |
| Video | SyteLine: Inventory Ctrl v8.03 - Sec12C: Inventory Pieces Part 01 | Overview Creating piece dimension groups Selecting piece dimension groups Entering item pieces Updating pieces at receipt and issue |
| Video | SyteLine: Inventory Ctrl v8.03 - Sec12D: Inventory Consigned to Customer Part 01 | Overview General setup steps Warehouse Item\warehouse Customer ship-tos TO quick entry CO quick entry Inventory Consigned to Customer |
| Video | SyteLine: Inventory Ctrl v8.03 - Sec12E: Inventory Consigned from Vendor Part 01 | Overview General setup steps Inventory parameters Warehouse Item\warehouse Item warehouse costs Vendors Inventory consigned from vendor summary |

Using Purchase Orders and Requisitions

Estimated time required: 8 hours

Training guides:

- Used in the ILT: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Using Purchase Orders and Requisitions \(v9.00.30\)](#)
- Used in the self-paced video course: [CloudSuite Business / CloudSuite Industrial / SyteLine: Using Purchase Orders and Requisitions](#)

Take either:

- A public ILT course
- The self-paced video course
- A private on-site workshop

Public instructor-led training

| Type | Title | Description |
|----------------|---|--|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Using Purchase Orders and Requisitions (v9.00.30) | Vendors, purchase orders, blanket purchase orders, purchase order requisitions, basic configuration. |

Self-paced videos

| Type | Title | Description |
|-------|---|--|
| Video | CloudSuite Business / CloudSuite Industrial: v9 Using Purchase Orders and Requisitions - eLearning (v9.00.xx) | Vendors, purchase orders, blanket purchase orders, purchase order requisitions, basic configuration. |

Using Request for Quote

Estimated time required: 4 hours

Training guide: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Using Request for Quote \(v9.00.30\)](#)

Take either:

- A public ILT course
- A private on-site workshop
- The self-paced video course

Public instructor-led training

| Type | Title | Description |
|----------------|--|---|
| Instructor-led | CloudSuite Business / CloudSuite Industrial: v9 Using Request for Quote (v9.00.30) | This course covers the fundamentals of the Request for Quote (RFQ) module, including creating an RFQ, distributing an RFQ, selecting a vendor and closing an RFQ. |

Self-paced videos

| Type | Title | Description |
|-------|--|---|
| Video | CloudSuite Business / CloudSuite Industrial: v9 Using Request for Quote - eLearning (v9.00.xx) | This course covers the fundamentals of the Request for Quote (RFQ) module, including creating an RFQ, distributing an RFQ, selecting a vendor and closing an RFQ. |

Technology

Administering the System

Estimated time required: 8 hours

Training guides:

- Used in the ILT: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Administering the System \(v9.00.30\)](#)
- Used in the self-paced video course: [SyteLine: Training Guide - System Administration Overview v8.02](#)

Take either:

- A public ILT course
- The self-paced video course
- A private on-site workshop

The self-paced course is for v8, but the material applies to v9 and the CloudSuites. Read the product release notes to find out what's new on the later version.

Public instructor-led training

| Type | Title | Description |
|------------------|---|--|
| Instructor - led | CloudSuite Business / CloudSuite Industrial: v9 Administering the System (v9.00.30) | This course covers the Infor framework architecture and basic system administration tasks, including: creating databases, editing configurations, setting up the Infor TaskMan service, managing background tasks, managing users and groups, creating audit trails, and working with various other system administration forms and utilities. This training is for versions: 9.00.20 and all previous versions. |

Self-paced videos

Start with the first video and work your way down to the bottom of the list.

| Type | Title | Description |
|-------|---|------------------------------------|
| Video | SyteLine: Sys Admin Overview v8.02 - Section 1 - Framework Architecture | Section 01: Framework Architecture |
| Video | SyteLine: Sys Admin Overview v8.02 - Section 2 - Database Creation | Section 02: Database Creation |

| Type | Title | Description |
|-------|--|---|
| Video | SyteLine: Sys Admin Overview v8.02 - Section 3 - Audit Trails | Section 03: Audit Trails |
| Video | SyteLine: Sys Admin Overview v8.02 - Section 4 - Miscellaneous Forms & Utilities | Section 04: Miscellaneous Forms and Utilities |
| Video | SyteLine: Sys Admin Overview v8.02 - Section 5 - User Management - Users | Section 05: SyteLine User Management - Users |
| Video | SyteLine: Sys Admin Overview v8.02 - Section 6 - User Management - Authorizations | Section 06: SyteLine User Management - Authorizations |

Bartender

Estimated time required: 4 hours

Public instructor-led training

At the current time, this course is taught only on an on-site, private basis. See the section on Learning Options in this guide to find out how to request an event.

Creating Form Personalizations

Estimated time required: 8 hours

Training guides:

- Other: [CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Training Guide - Creating Form Personalizations](#)
- Used in the self-paced video course: [SyteLine: Training Guide - Forms Personalization v8.02](#)

Take either:

- A public ILT class
- The self-paced video course
- A private on-site workshop

The self-paced course is for v8, but the material applies to v9 and the CloudSuites. Read the product release notes to find out what's new on the later version.

Public instructor-led training

At the current time, this course is taught only on an on-site, private basis. See the section on Learning Options in this guide to find out how to request an event.

Self-paced videos

Start with the first video and work your way down to the bottom of the list.

| Type | Title | Description |
|-------|---|---|
| Video | SyteLine: Forms Personalization v8 - Sec01: Forms Editing Permissions Part 01 | Form Editing Scope Form Editing Permissions Site Developer Full User Basic User & None |
| Video | SyteLine: Forms Personalization v8 - Sec01: Forms Editing Permissions Part 02 | Form Editing Permissions Exercise |
| Video | SyteLine: Forms Personalization v8 - Sec02: Basic Form Editing Part 01 | Changing Font and Color Defaults on Forms Changing Basic Display Properties Setting Tab Order for Components Revert Form Definition |
| Video | SyteLine: Forms Personalization v8 - Sec02: Basic Form Editing Part 02 | Basic Form Editing Exercise |
| Video | SyteLine: Forms Personalization v8 - Sec03: Architecture in More Detail Part 01 | The Form Data, IDO, and Database Relationship Inheritance Car Analogy Inheritance Hierarchy |
| Video | SyteLine: Forms Personalization v8 - Sec03: Architecture in More Detail Part 02 | Inheritance Hierarchy The Main Point |
| Video | SyteLine: Forms Personalization v8 - Sec03: Architecture in More Detail Part 03 | SyteLine Framework Exercise |
| Video | SyteLine: Forms Personalization v8 - Sec04: Working with Components Part 01 | List of Components in SyteLine Adding Components to a Form Aligning and Arranging Components on a Form |
| Video | SyteLine: Forms Personalization v8 - Sec04: Working with Components Part 02 | Adding Components Exercise |
| Video | SyteLine: Forms Personalization v8 - Sec05: Inherited Properties Part 01 | Adding Specific Components Enhanced Combo Box Component Class Property Class Extensions Binding Components to IDO Properties |
| Video | SyteLine: Forms Personalization v8 - Sec05: Inherited Properties Part 02 | Inherited Properties Exercise |
| Video | SyteLine: Forms Personalization v8 - Sec06: List Sources Part 01 | List Sources IDO Collection |

| Type | Title | Description |
|-------|--|---|
| Video | SyteLine: Forms Personalization v8 - Sec06: List Sources Part 02 | In Line List |
| Video | SyteLine: Forms Personalization v8 - Sec06: List Sources Part 03 | List Sources Exercise |
| Video | SyteLine: Forms Personalization v8 - Sec07: Validators Part 01 | Validation Validate Immediately Validator Messages Types of Validators Considerstions When Using Validators Adding a Validator to a Component |
| Video | SyteLine: Forms Personalization v8 - Sec07: Validators Part 02 | Validators Exercise |
| Video | SyteLine: Forms Personalization v8 - Sec08: Strings Part 01 | Static Label Component Strings Styeline Use of Strings Creating a New String Viewing an Editing Strings |
| Video | SyteLine: Forms Personalization v8 - Sec08: Strings Part 02 | Strings Exercise |
| Video | SyteLine: Forms Personalization v8 - Sec09: UET's & User-Defined Types Part 01 | Adding UETs User-Defined Types |
| Video | SyteLine: Forms Personalization v8 - Sec09: UET's & User-Defined Types Part 02 | User-Defined Type Exercise |
| Video | SyteLine: Forms Personalization v8 - Sec09: UET's & User-Defined Types Part 03 | User Extended Table (UET) Exercise |
| Video | SyteLine: Forms Personalization v8 - Sec10: Event Handlers Part 01 | Push Button Form Component Events and Event Handlers Adding an Event Handler to a Form Component Adding a Push Button Form Component |
| Video | SyteLine: Forms Personalization v8 - Sec10: Event Handlers Part 02 | Event Handler Exercise |
| Video | SyteLine: Forms Personalization v8 - Sec11: Creating a New Form Part 01 | Copying a Form Creating a New Form |

Extending the Application with Mongoose

Estimated time required: 16 hours

Training guide: [CloudSuite Business / CloudSuite Industrial: v9 Training Guide - Extending the Application with Mongoose \(v9.00.30\)](#)

Take either:

- A public ILT class
- A private on-site workshop

Public instructor-led training

| Type | Title | Description |
|------------------|--|---|
| Instructor - led | CloudSuite Business / CloudSuite Industrial: v9 Extending the Application with Mongoose (v9.00.30) | This course covers the Mongoose framework capabilities used to enhance and extend the system including building tables, Intelligent Data Objects (IDOs), and forms. This training is for versions: 9.00.20 and all previous versions. |

Infor Portal Foundation

Estimated time required: 2 hours

Take either:

- The self-paced video course
- A private on-site workshop

Public instructor-led training

At the current time, this course is taught only on an on-site, private basis. See the section on Learning Options in this guide to find out how to request an event.

Self-paced videos

| Type | Title | Description |
|-------|---|--|
| Video | Infor Portal Foundation: Using Datasource and Collection Definitions | The purpose of this course is to explore the use of the Datasource and Collection definitions in portals created with Infor Portal Foundation. This training is applicable to the following: Infor applications that use Infor Portal Foundation version 1.0 and above. This is a 10 minute self-paced eLearning course. (Course code: 02_0011000_EEN0159_SYT) |
| Video | Infor Portal Foundation: Using Layout Alert and AlterFilter Events | The purpose of this course is to explore the use of the Layout Alert and AlterFilter events in portals created with Infor Portal Foundation. This training is applicable to the following: Infor applications that use Infor Portal Foundation version 1.0 and above. This is an 8 minute self-paced eLearning course. (Course code: 02_0011000_EEN0163_SYT) |
| Video | Infor Portal Foundation: Using Layout Definitions with Scripting | The purpose of this course is to explore the use of layout definitions with scripting in portals created with Infor Portal Foundation. This training is applicable to the following: Infor applications that use Infor Portal Foundation version 1.0 and above. This is an 8 minute self-paced eLearning course. (Course code: 02_0011000_EEN0162_SYT) |
| Video | Infor Portal Foundation: Using Page Sets | The purpose of this course is to explore the use of page sets in portals created with Infor Portal Foundation. This training is applicable to the following: Infor applications that use Infor Portal Foundation version 1.0 and above. This is a 5 minute self-paced eLearning course. (Course code: 02_0011000_EEN0165_SYT) |
| Video | Infor Portal Foundation: Using the Editable Originator and Feature Activation | The purpose of this course is to explore the use of the Editable Originator functionality and Feature Activation in portals created with Infor Portal Foundation. This training is applicable to the following: Infor applications that use Infor Portal Foundation version 1.0 and above. This is an 8 minute self-paced eLearning course. |
| Video | Infor Portal Foundation: Using the Field Display Format | The purpose of this course is to explore the use of the Field Display format in portals created with Infor Portal Foundation. This training is applicable to the following: Infor applications that use Infor Portal Foundation version 1.0 and above. This is an 7 minute self-paced eLearning course. (Course code: 02_0011000_EEN0161_SYT) |
| Video | Infor Portal Foundation: Using the Grid | The purpose of this course is to explore the Grid application used within Infor Portal Foundation web portals. This training is applicable to the following Infor SyteLine version: 10.0. This course is a 6-minute, self-paced course. |

| Type | Title | Description |
|-------|---|---|
| Video | Infor Portal Foundation: Using the Layout Editor | The purpose of this course is to explore the use of the Layout Editor in portals created with Infor Portal Foundation. This training is applicable to the following: Infor applications that use Infor Portal Foundation version 1.0 and above. This is an 8 minute self-paced eLearning course. (Course code: 02_0011000_EEN0156_SYT) |
| Video | Infor Portal Foundation: Using the Portal Manager | The purpose of this course is to explore the Portal Manager application used to configure, manage, and monitor Infor Portal Foundation web portals. This training is applicable to the following Infor SyteLine version: 10.0. This course is a 20-minute, self-paced course. |
| Video | Infor Portal Foundation: Using the Portal Manager Diagnostics | The purpose of this course is to explore the use of Portal Manager Diagnostics in portals created with Infor Portal Foundation. This training is applicable to the following: Infor applications that use Infor Portal Foundation version 1.0 and above. This is an 9 minute self-paced eLearning course. (Course code: 02_0011000_EEN0157_SYT) |
| Video | Infor Portal Foundation: Using User Defined Styles & Style Families | The purpose of this course is to explore the use of user-defined styles and style families in portals created with Infor Portal Foundation. This training is applicable to the following: Infor applications that use Infor Portal Foundation version 1.0 and above. This is an 6 minute self-paced eLearning course. (Course code: 02_0011000_EEN0164_SYT) |
| Video | Infor Portal Foundation: Using Web Parts and Site Pages | The purpose of this course is to explore the use of web parts and site pages in portals created with Infor Portal Foundation. This training is applicable to the following: Infor applications that use Infor Portal Foundation version 1.0 and above. This is a 4 minute self-paced eLearning course. (Course code: 02_0011000_EEN0160_SYT) |

Mobile

Estimated time required: 4 hours

Public instructor-led training

At the current time, this course is taught only on an on-site, private basis. See the section on Learning Options in this guide to find out how to request an event.

Remote Service Manager & Service Mobile

Estimated time required: 4 hours

Public instructor-led training

At the current time, this course is taught only on an on-site, private basis. See the section on Learning Options in this guide to find out how to request an event.

SQL Server Reporting Services (SSRS)

Estimated time required: 16 hours

Training guide: [CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Training Guide - Creating Reports with SQL Server Reporting Services \(SSRS\)](#)

Take either:

- The self-paced video course
- A private on-site workshop

Public instructor-led training

| Type | Title | Description |
|------------------|---|---|
| Instructor - led | CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Creating Reports with SQL Server Reporting Services (SSRS) | Any course content that refers to SyteLine also applies to CloudSuite Business and CloudSuite Industrial. |

Using the Application Event System

Estimated time required: 16 hours

Training guide: [CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Training Guide - Using the Application Event System](#)

Take either:

- A public ILT course
- A private on-site workshop

Public instructor-led training

| Type | Title | Description |
|------------------|---|---|
| Instructor - led | CloudSuite Business / CloudSuite Industrial / SyteLine: v9 Using the Application Event System | Any course content that refers to SyteLine also applies to CloudSuite Business and CloudSuite Industrial. |